

MEMORANDUM

B – Administration – Linda Glosinski

12/18/17

K-8 Issues

1. Approval of Staff to Present Turn-Key Training: Upon the recommendation of the Chief School Administrator, the Board of Education approves Jesica Harbeson to provide turn-key training of the Tools of the Mind Curriculum at School Street School for up to 10 hours, at a rate of \$30.00 per hour, during the 2017-2018 school year.
2. Approval of Field Trip: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destination for the 2017-2018 school year:

<u>Group</u>	<u>Destination</u>
Pre-K	Scoops

3. Acceptance of Letter of Resignation from Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education accepts a letter of resignation from Paula Freeman DeHart, Elementary Teacher John Hill School, effective June 30, 2018 for the purpose of retirement.
4. Approval of Leave of Absence for Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education approves a leave of absence for Heidi Brady, Guidance Counselor John Hill School, effective from February 15, 2018 using a total of 33 days of accumulated sick days followed by an unpaid leave of absence through June 30, 2018.
5. Approval of Appointment of Non-Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education approves Doreen Ohlott to the position of lunch aide, John Hill School, at a salary of \$13,363 (Step 1 - \$24.34 per hour x 3 hours per day x 183 days), pro-rated from January 1, 2018 for the remainder of the 2017-2018 school year.
6. Approval of Volunteer Advisor: Upon the recommendation of the Chief School Administrator, the Board of Education approves Cynthia Tserkis-Schlitt as Volunteer Winter Cheerleading Advisor at John Hill School for the 2017-2018 school year.
7. Approval of Home Instruction: Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for Student State ID# 9836276427-B, for up to 10 hours per week beginning 12/11/17, with instructional services to be provided by Education Inc, at a rate of \$47.00 per hour.

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8. Approval of Hours for Aide Services: Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 100 total hours for Brendon Schlitt to assist, train and supervise Student State ID# 1428753325–B, as equipment manager for the 2017-2018 Basketball Season, at a rate of \$24.34 per hour and also approve Cynthia Tserkis-Schlitt as substitute, as needed, at a rate of \$25.09 per hour.

9. Approval of Homework Club Advisors: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following staff as Homework Club Advisors at John Hill School, at a rate of \$30.00 per hour, effective December 19, 2017 for the remainder of the 2017-2018 school year, with the schedule to be determined based on student enrollment:

Aurich, Elsie
Coleman, Jennifer
Nosal, Peter
Tserkis-Schlitt, Cynthia