

TOWN OF BOONTON PUBLIC SCHOOLS  
436 Lathrop Avenue  
Boonton, NJ 07005

December 5, 2016

A regular meeting of the Town of Boonton Board of Education was held at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey and was called to order at 7:30 PM by the Board Secretary, Mr. Michael S. Neves.

Mr. Neves read the following statement:

This is the December 5, 2016 meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided as follows: Notice was served on January 7, 2016 to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present on the call of the roll, Mr. Christopher Cartelli, Mrs. Sonja Chapman, Mr. Robert Ezzi, Mr. Joseph Geslao, Mr. John Gibbons, Mrs. Linda Glosinski, Mrs. Irene LeFebvre, Mrs. Debra Recchia, Mr. Adam Schnitzler and Mr. Robert Siciliano. Also present were Mr. Robert Presuto, Superintendent and Mr. Michael Neves, School Business Administrator/Board Secretary.

**EXECUTIVE SESSION**

On a motion by Mrs. Chapman and seconded by Mr. Ezzi, the following motion was presented for approval to enter Executive Session at 7:35 PM:

**BE IT RESOLVED**, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

**BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

**BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano.

Having no further business in closed executive session, a Motion was made by Mr. Ezzi and seconded by Mr. Siciliano, to adjourn executive session at 8:00 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano.

The Board reconvened in open session at 8:00 PM.

The Board gave their Pledge of Allegiance to the Flag.

### **CORRESPONDENCE**

Mr. Neves commented on a letter received from the NJ Department of Transportation. The Department has released the Safe Routes to Schools project with their approval to the Federal Department of Transportation. This move progresses the project for Federal funding.

### **LIAISON REPORTS**

John Hill School – None

Boonton High School –Maliha Rehman updated the Board on various activities and events occurring at the high school. She commented favorably on the installation of the Real Time program and acknowledged overall acceptance of the student use of ID cards.

Parent-Teacher Association (PTA) K-8 – Justine Cirinelli commented that their next meeting will be in January. Various activities and events are planned for the upcoming months. The PTA directory is nearing completion.

Home School Association 9-12 – None

Board of Aldermen Representative – No Alderman were present. Mr. Presuto informed the Board that the Town requested a meeting to discuss tuition structure with Lincoln Park. The Board expressed concern that town elected officials were getting involved with the financial aspects of the District. Board members expressed their concern with the Avalon Bay Apartment Complex producing students to the school system with no tax revenue to the town to support the District's costs.

### **CHANGE THE ORDER OF THE DAY**

On a motion by Mrs. Chapman, seconded by Mrs. Gloshinski and with all in favor, order of the day was approved.

**MINUTES** - None

## **PUBLIC COMMENT ON AGENDA ITEMS**

Elaine Doherty commented that the town Alderman are focused on analysis of data and information. She is attending Alderman meetings relative to the Avalon Bay Apartment Complex and expressed her opinion that the product would burden the district more than is projected.

## **SUPERINTENDENT**

- Mr. Presuto introduced Jason Klebez, Principal of Boonton High School, to present his comments and efforts to improve rigor and learning in the classroom. Mr. Klebez and his administrative team are making themselves more visible in the classroom to provide data to improve the learning experience. Data from the visits highlighted more lecturing than collaborative work in the classroom. Recent professional development with teachers is focusing on changing assessments to high order thinking and learning. Board members commented on the need to evaluate curriculum. The Board expressed that student writing should be evaluated to learn skills such as writing thesis papers.
- Mr. Presuto commented on meeting with the NJ Department of Education and the Executive County Superintendent discussing the need for improvement in the teacher evaluation model. Teachers achieve good evaluations overtime yet their students' progression is lagging that of the teachers.

## **ADMINISTRATION**

### **K-8 Issues**

Mrs. Gloshinski updated board on the recent committee meeting. Minutes will be circulated to the Board. She acknowledged the retirement of Jean Spinner and thanked her for her service to the students of Boonton. She further and acknowledged those who volunteer their time for the benefit of the students of Boonton.

On a motion by Mrs. Gloshinski, seconded by Mr. Siciliano, the following motions were presented for approval: (XI.B.K-8.1 through XI.B.K-8.5)

1. Approval of Field Experience – Upon the recommendation of the Chief School Administrator, the Board of Education approves Stephanie Biase, Fairleigh Dickinson University, a field experience at John Hill School, for five day from January 3, 2017 through January 20, 2017 under the supervision of Lynn Bariso.
2. Approval to Terminate Certified Staff Member – Upon the recommendation of the Chief School Administrator, the Board of Education approves to terminate Employee #2129 effective December 16, 2016.
3. Approval of Bridges to Learning After School Staff Substitute – Upon the recommendation of the Chief School Administrator, the Board of Education approves Meghan Reilly as an after school staff substitute for the Bridges to Learning After School Program at the Early Childhood Learning Center at School Street School and John Hill School for the 2016-2017 school year at a rate of \$12.00 per hour.

4. Approval of Outside Evaluation - Upon the recommendation of the Chief School Administrator, the Board of Education approves an FBA assessment (Functional Behavior Assessment) and a VB-MAPP assessment (Verbal Behavior Milestones Assessment & Placement Program) for Student State ID# 3696942131–Boonton, to be conducted by Autism Family Cooperative of New Jersey at a rate of \$150.00 per hour, not to exceed 28 hours in total.
5. Acceptance of Letter of Resignation - Upon the recommendation of the Chief School Administrator, the Board of Education accepts a letter of resignation from Jean Spinner, Special Education Teacher, John Hill School, effective June 30, 2017, for the purpose of retirement.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano.

On a motion by Mrs. Gloshinski, seconded by Mr. Siciliano, the following motions were presented for approval: (XI.B.K-12.1 through XI.B.K-12.15)

#### K-12 Issues

1. Approval of Title III Funds to Pay Certified Staff Member for ESL Family Engagement Program – Upon the recommendation of the Chief School Administrator, the Board of Education approves certified staff member Nupur Bahl to be paid with Title III funds, up to 18 hours, at a rate of \$30 per hour, to prepare materials for and present at three ESL Family Engagement Program night events.
2. Approval of Student Teacher – Upon the recommendation of the Chief School Administrator, the Board of Education approves Amanda Guele, Fairleigh Dickinson University, a student teaching assignment at Boonton High School, from January 23, 2017 through May 5, 2017, under the supervision of Evan Price.
3. Approval of District-Wide Volunteers – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following to serve as district-wide volunteers for the 2016-2017 school year:

Robert Kallen	Jamie Turton	Kathleen Lundy
Jason Levy	Angel Zyga	Alfred Papasso
Robert Murray	Beverly Kallen	Mike Colarusso
Erin Colarusso	Elizabeth Tucker	Titus Johnson
Michael Lazar		

4. Approval of Addition(s) to Substitute List – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following addition(s) to the 2016-2017 substitute list:

#### Substitute Teacher/Aide (County)

Emily Sorochnyskyj (pending receipt of certification)

Substitute Teacher/Aide (State)

Agata Gorski

Teuta Istrefi (pending receipt of criminal background check)

Substitute Secretary

Jessica Campagne

5. Approval of Revised Substance Awareness Coordinator Observation Instrument - Upon the recommendation of the Chief School Administrator, the Board of Education approves the revised Substance Awareness Coordinator Observation Instrument, as per the attached.
6. Approval of Long-Term Leave Secretary Replacement - Upon the recommendation of the Chief School Administrator, the Board of Education approves Jessica Campagne as a long-term secretary replacement at Boonton High School, at a salary of \$39,742 (Step 1), pro-rated from December 19, 2016 through March 16, 2017.
7. Approval of Outside Evaluation - Upon the recommendation of the Chief School Administrator, the Board of Education approves a psychiatric evaluation (balance for ER Services after Parent Insurance) for Student State ID# 4029605328–Lincoln Park, to be conducted by Chilton Medical Center and J&J Pediatrics, LLC at a balance totaling \$522.00.
8. Approval of Course – Upon the recommendation of the Chief School Administrator, the Board of Education approves the tuition for Student State ID# 6118861082–Boonton, at Bergen Community College for one course, from 1/17/17-5/9/17, at a cost of \$1,071.00 (including fees), which reflects part of the transition program in the student’s IEP.
9. Approval of Home Instruction – Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for Student State ID#3873869968–Lincoln Park, for up to 10 hours per week beginning 11/28/16, at a rate of \$30.00 per hour to be provided by district approved home instructors.
10. Approval of Outside Evaluation - Upon the recommendation of the Chief School Administrator, the Board of Education approves a psychiatric evaluation for student State ID#3873869968–Lincoln Park. Evaluation to be conducted by Dr. Fennelly, at a cost of \$715.00

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11. Approval of Volunteer Musical Advisors - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following volunteer musical advisors at Boonton High School, for the 2016-2017 school year, pending outcome of background check:

Randi Ona  
Dave Malyszko  
Ford Foster  
Rider Foster  
Stepanie Gebbia  
Mary McGuire (Foster)

12. Approval of New Volunteer Club - Upon the recommendation of the Chief School Administrator, the Board of Education approves the Lending a Hand Club at Boonton High School under the volunteer supervision of Lane Balaban and Diana Callahan for the 2016-2017 school year.
13. Approval of Coach - Upon the recommendation of the Chief School Administrator, the Board of Education approves Reid Doney as an Assistant Wrestling Coach at Boonton High School at a stipend of \$4,537.00 (Step 1), for the 2016-2017 school year.
14. Approval of Volunteer Coach - Upon the recommendation of the Chief School Administrator, the Board of Education approves Brian Madine as a volunteer Boys Lacrosse Coach for the 2016-2017 school year.
15. Approval of Field Trip(s) – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2016-2017 school year:

<u>Group</u>	<u>Destination</u>
Grades 9-12	Boonton Knights of Columbus

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano.

#### **BUSINESS ADMINISTRATOR'S REPORT**

- Mr. Neves further commented on the NJ Department of Transportation's approval of the Safe Routes to School project application. The project approval now moves on to the Federal Department of transportation for funding.
- Mr. Neves commented on construction projects out for bid. Three projects are currently out: the Boonton High School and School Street School LED project, the high school bathroom renovation project, and the food service line in the high school cafeteria. Bid opening will occur over the next couple of weeks. Bid results will be discussed at the next Operations Committee meeting and, if found acceptable, will be brought to the full Board for acceptance.

#### **OPERATIONS**

On a motion by Mrs. Chapman and seconded by Mrs. Gloshinski, the following motion was presented for approval: (XI.D.1 through XI.D.7)

## K-12 Issues

1. Approval of Bills List – Moved that the Board of Education approves the December 5<sup>th</sup>, 2016 bills list of \$618,270.29 consisting of \$594,423.95 from the General Fund, \$23,491.30 from Cafeteria account, and \$355.04 from the Bridges account and that a copy of each be attached to the minutes.
2. Approval of Payroll Related Expenses – Moved that the Board of Education approves the November 30<sup>th</sup>, 2016 Payroll in the total amount of \$768,926.25 Board Share FICA in the total amount of \$14,254.55 and State Share FICA in the total amount of \$41,093.53.
3. Approval of September Board Secretary and Treasurer Reports – Moved that the Board of Education approves the report of the Board Secretary and the Treasurer for the month ending September 30, 2016, and that a copy be attached to the minutes.
4. Approval of October Transfer Reports – Moved that the Board of Education approves the Transfer Reports for the month ending October 31, 2016, and that a copy be attached to the minutes.
5. Authorization to Cancel Checks – Moved that the Board of Education approves the authorization of the Business Administrator to cancel checks at Lakeland Bank, as per the following:

Payroll Checks to Cancel			
Check #	Date	Amount	Issued to
64695	11/30/2012	165.15	Kathleen Lundy

Operating Checks to Cancel			
Check #	Date	Amount	Issued to
101432	9/14/2015	27.71	Boonton Electric Supply
102429	2/8/2016	10.00	Kean University

BMS Athletic Checks to Cancel			
Check #	Date	Amount	Issued to
1497	1/13/14	55.00	Rick Suntag
1592	4/29/15	90.00	Kyle Moore

<b>BHS Athletic Checks to Cancel</b>			
<b>Check #</b>	<b>Date</b>	<b>Amount</b>	<b>Issued to</b>
4840	10/2/13	170.00	Greg Bailey
4861	10/2/13	55.00	Michael Forbes
4899	10/10/13	55.00	Ed Ryan
4953	10/25/13	85.00	Len Scatteriggia
4991	11/20/13	55.00	Karen Drach-Parker
5284	7/10/14	23.00	Anthony Magliano
5509	1/6/15	79.00	Fred Berrios
5661	4/14/15	75.00	Charles Cobbs
5783	6/17/15	127.50	Bryan Fucetola
5885	9/30/15	60.00	Ryan McCleery
5975	10/26/15	78.00	Ken Hoffman
3228	4/20/16	81.00	Conrad Tridente

6. Approval of Proposal – Moved that the Board of Education approves the proposal from Promedia Technology Services, Inc. of Little Falls, NJ, to provide a block of engineering support hours at a cost of up to \$3,000 per New Jersey's NASPO ValuePoint Contract # 87720.
  
7. Approval of Employee Travel and Related Expense Reimbursements -  
**WHEREAS**, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and  
  
**WHEREAS**, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and  
  
**WHEREAS**, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it  
  
**RESOLVED**, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Baseil, Laura	02/27/17 & 02/28/17	Conference for NJ Kindergarten Teachers, Atlantic City, NJ	\$415.00	Mileage - \$84.20 Hotel - \$95.06
Jones-Cassino, Pamela	12/05/16	Health Education Conference, Monroe, NJ	\$85.00	\$33.48
Dieckmann, Rebecca	12/12/16	Career & Community Studies Conference, Ewing, NJ	\$0	\$37.76
Muench, Christine	12/12/16	Career & Community Studies Conference, Ewing, NJ	\$0	\$37.88
Nash, James	12/02/16	NJAC Sportsmanship Summit, Randolph	\$50	\$0
O'Dell, Terence	12/15/16	NJPSAFEA Leadership Workshop, Monroe, NJ	\$149.00	\$34.16
Paulozzo, Tracy	01/30/17	Guided Math Workshop, Fairfield, NJ	\$245.00	\$6.27
Sorochynskyj, Judy	01/30/17 03/02/17 04/07/17	FEA NJ Leadership Academy, Monroe Township, NJ	\$750.00	\$101.56

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano.

### **POLICY**

Mr. Cartelli updated the Board as follows:

On a motion by Mr. Cartelli and seconded by Mr. Geslao, the following motion was presented for approval: (X.I.E.1).

1. Approval of Final Reading of Policy 2415.30 – Title I – Educational Stability for Children in Foster Care - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of Policy 2415.30 - Title I – Educational Stability for Children in Foster Care, as per the attached.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano.

### **REPORTS FROM BOARD REPRESENTATIVES**

HS Committee – None

Communications – Mr. Presuto commented on Senator Bucco’s bill which recently passed establishing security parameters at schools with 3 tiers for unarmed and armed security personnel.

ESC – None

MCSBA – None

NJSBA – Mrs. LeFebvre informed the Board that new board member orientation will be coming up in January, 2017.

### **OPEN PUBLIC COMMENT**

Steve Bossen thanked Mr. Neves for having the agenda published on Friday before the board meeting.

Elaine Doherty asked if the curriculum will be looked at for all levels at the students. She commented on the divide between elementary and secondary education. She inquired if the ESL program needed to be addressed. Mr. Presuto responded and outlined the staff that has been added during the 2016-17 school year. Mr. Presuto commented on the need for additional staff at the high school. Mrs. Doherty further inquired as to when the teacher contract will be renegotiated. Costs and teacher time impact with students is of concern. She was informed the contract expires 6/30/2018. She inquired if the town would give the district a School Resource Officer. She was informed that the District is pursuing this topic and acknowledged the town’s structural and financial concerns.

### **DISTRICT WIDE HIB REPORT** – None

### **OTHER BUSINESS OF THE BOARD**

Mr. Siciliano thanked the Rotary for their donation of dictionaries. His son was excited to receive one and acknowledged the positive impact to students that received the donation.

### **ADJOURNMENT**

Having no further business to be brought before the Board, a motion was made by Mrs. Chapman, seconded by Mr. Cartelli to adjourn at 9:15 PM.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano.

Respectfully Submitted,

Michael S. Neves  
Board Secretary

BOARD APPROVAL: December 19, 2016