

MEMORANDUM

D – Operations

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K-12 Issues

1. Approval of Bills List - Moved that the Board of Education approves the November 7th, 2016 bills list of \$962,876.19, consisting of \$906,495.63 from the General Fund, \$56,239.08 from Cafeteria account, and \$141.48 from the Enterprise account and that a copy of each be attached to the minutes.
2. Approval of Payroll Related Expenses – Moved that the Board of Education approves the October 28th, 2016 Payroll in the total amount of \$744,356.07 Board Share FICA in the total amount of \$12,522.21 and State Share FICA in the total amount of \$41,551.36.
3. Approval of July Board Secretary and Treasurer Reports – Moved that the Board of Education approves the report of the Board Secretary and the Treasurer for the month ending July 31, 2016, and that a copy be attached to the minutes.
4. Approval of August Board Secretary and Treasurer Reports – Moved that the Board of Education approves the report of the Board Secretary and the Treasurer for the month ending August 30, 2016, and that a copy be attached to the minutes.
5. Approval of August Transfer Reports – Moved that the Board of Education approves the Transfer Reports for the month ending August 30, 2016, and that a copy be attached to the minutes.
6. Approval of a Service Contract – Moved that the Board of Education approves the recommendation from Christine Muench to contract with The Uncommon Thread of Stirling, NJ, to provide consulting services from November 2016 – June 2017 in the following areas: Board Certified Behavior Analysis Services at a cost of \$25,410, ABA consultation and parent training at a cost of \$8,400, as per the attached contract.
7. Approval of M-1 and Comprehensive Maintenance Plan – Moved that the Board of Education approves the M-1 and Comprehensive Maintenance Plan for the 2016 - 2017 school year, as per the attached.
8. Approval of Resolution – **RESOLUTION**
WHEREAS, in August of 2016, the Boonton Town Board of Education issued “Requests For Proposal” for a LED lighting conversion project for Boonton High School and John Hill School; and

WHEREAS, several contractors submitted proposals to the District by the August 18, 2016 deadline; and

WHEREAS, the Board of Education awarded the project to Donnelly Energy on August 21, 2016; and

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WHEREAS, in September of 2016, Tatbit Co., the contractor with the second lowest proposal for the project, filed an Order to Show Cause challenging the District having awarded the contract to Donnelly Energy; and

WHEREAS, the parties to that litigation, Tatbit, Donnelly, and the Boonton Town Board of Education have resolved the legal action filed by Tatbit by the parties' agreement that Boonton will reject all proposals which had originally been submitted to it for the project, and further that Boonton would agree to reissue specifications for the project and put the project out the bid in accordance with N.J.S.A. 18A:18A-4;

IT IS HEREBY RESOLVED this 7th day of November, 2016, that the Boonton Town Board of Education, consistent with the Consent Order filed in the matter of Tatbit Co. v. Boonton Town Public School District and Donnelly Industries, Inc., d/b/a Donnelly Energy Solutions, hereby rejects all proposals submitted to the District on or before August 18, 2016 for the lighting conversion project for Boonton High School and John Hill School; and

IT IS FURTHER RESOLVED that the District's Business Administrator, Michael Neves, is hereby directed to issue, pursuant to N.J.S.A. 18A:18A-4, specifications for the LED lighting conversion project for Boonton High School and John Hill School.

9. Approval of Architectural/Design Service Agreement - Moved that the Board of Education approve a service agreement with Solutions Architecture of Newark, NJ, to provide architectural, surveying and engineering services for the conceptual field layouts at Boonton High School, John Hill School, and Fireman's Field in the amount of \$5,595.00.

10. Acceptance of Non-Public Entitlement for 2016-2017 – Moved that the Board of Education approves the acceptance of non-public entitlements for the 2016-2017 school year as follows:

Non-public Security Aid	\$7,150.00
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11. Approval of Addendum to 2016-17 Professional Support/Non Public Services Agreement – Moved that the Board of Education approves the addendum to the 2016-17 Professional Support/Non Public Services Agreement with the Educational Services Commission of Morris County to include the Non-Public School Security Aid Program.

12. Approval of Resolution – **RESOLUTION**
WHEREAS, the Public School Contracts law, N.J.S.A. 18A:18A-45 (c), permits boards of education in New Jersey to dispose of personal property by way of private sale if the property is being sold to a public entity; and

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WHEREAS, the Boonton Town Board of Education owns a school bus (VIN No. 1T88P4C2161274683; hereinafter “The School Bus”) that it no longer needs for school purposes; and

WHEREAS, the Boonton School Business Administrator, Michael Neves, has identified another public Board of Education, the Bloomfield Board of Education, which wishes to purchase The School Bus that that District no longer needs for school purposes;

IT IS HEREBY RESOLVED this 7th day of November, 2016, that the Boonton Town Board of Education hereby authorizes the sale of The School Bus to the Bloomfield Board of Education for \$15,500; and it is further

RESOLVED that the Board hereby authorizes Mr. Neves to take the actions necessary to effectuate the sale of The School Bus to the Bloomfield School District for \$15,500.

13. Acceptance of Donation - Moved that the Board of Education approves the recommendation from Christine Muench, SSS Director, of acceptance of a \$100 donation from Warda Syed of Boonton, NJ, to be used for classroom books and supplies.
14. Approval of Change in Service – Moved that the Board of Education approves an upgrade of internet service provided by Optimum for School Street School at a cost of \$134.94 per month, effective upon signed order form and installation and further, discontinuation of service at John Hill School effective October 25, 2016.
15. Approval of New Service – Moved that the Board of Education approves Optimum to provide internet service to Boonton High School as backup ISP, at a cost of \$149.94 per month, effective upon signed order form and installation.
16. Approval of Tuition Contract – Moved that the Board of Education approves the contract with the Mountain Lakes Board of Education for the 2016-2017 school year (180 days) at a cost to the Mountain Lakes Board of Education of \$16,384 per year payable monthly, prorated at \$91.02 daily for the partial month of initial enrollment.
17. Approval of Employee Travel and Related Expense Reimbursements
WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

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WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Betsy, Mary	12/13/16	NJASBO Chart of Accounts/ Records Retention Workshop, Rockaway, NJ	\$75.00	\$7.75
Birchler, Leah	11/15/16	County HIB Coordinator Meeting, East Hanover, NJ	\$0	\$6.14
Boehmer, Robbin	12/13/16	NJASBO Chart of Accounts/ Records Retention Workshop, Rockaway, NJ	\$75.00	\$7.75
Boehmer, Robbin	03/16/17	NJASBO Purchasing Workshop, Rockaway, NJ	\$75.00	\$7.75
Boehmer, Robbin	05/11/17	NJASBO Admin Assistant Program, Rockaway, NJ	\$75.00	\$7.75
Brady, Heidi	12/01/16	Annual Suicide Prevention Conference, Piscataway, NJ	\$49.00	\$22.32
Caruso, Louis	01/26/17	Literacy Support Workshop, NYC, NY	\$165.00	\$22.50
Danzi, Patrise	12/13/16	NJASBO Chart of Accounts/ Records Retention Workshop, Rockaway, NJ	\$75.00	\$7.75
Crosby, Charles	12/5/16 & 12/6/16	Next Generation Science Standards, Two Day Trainer Institute, South Plainfield, NJ	\$645.00	\$49.49
DeCotiis, Toni	12/3/16	Autism, ADHD, Sensory Disorders Workshop, Paramus, NJ	\$209.99	\$16.24
Glass, Katherine	12/02/16	NJPSAFEA Workshop, Student Mental Health Issues, Cherry Hill, NJ	\$75.00	\$0

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Gleeson, Deborah	12/12/16 & 12/13/15	Title I Leadership Institute, New Brunswick, NJ	\$595	\$50.10
Laidlaw, Linda	11/4/16	Train the Trainer PARCC Math Workshop, East Windsor, NJ	\$199.00	Mileage - \$37.76
McBride, Michele	10/27/16	2016 Albert NJ Regional AP Workshop, Jackson, NJ <i> corrected from 10/17/16 BOE Agenda, staff name appeared as Edward Form</i>	\$20.00	Mileage - \$42.28
Neves, Michael	11/17/16	NJASBO Legal Update Rockaway, NJ	\$75.00	\$7.75
Neves, Michael	12/13/16	NJASBO Chart of Accounts/ Records Retention Workshop, Rockaway, NJ	\$75.00	\$7.75
Perez, Natalie	11/01/16	NCTM Regional Conf. Philadelphia, PA	\$241	Travel - \$78.00
Podwoski, Matt	11/4/16	Facing History Workshop, Montclair, NJ	\$10.00	\$0
Schwalb, Robin	12/01/16	Annual Suicide Prevention Conference, Piscataway, NJ	\$49.00	\$22.32
Sorochynskyj, Judy	12/12/16 & 12/13/15	Title I Leadership Institute, New Brunswick, NJ	\$595	\$50.10
Sorochynskyj, Judy	12/02/16	College Readiness Now Forum, Randolph, NJ	\$0	\$9.24

18. Approval of Use of Facilities – Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES
November 7, 2016

Permit #	Requested by / Facility / Dates
16/17-0054	Boonton High School Wrestling Parents - Meetings BHS- Library 12/5, 12/19 2016 1/9, 1/23, 2/6, 2/20, 3/13, 2017 (5:30 PM –7:30 PM)

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- 16/17-0055 Boonton High School Wrestling Parents – Snack Stand
 BHS – Hallway by Gym
 Season Home Games
 (5:00 PM – 9:00 PM)
- 16/17-0056 Boonton High School Project Graduation Advisory Council – Meetings
 BHS – Library
 Wednesdays 11/9, 12/14, 2016
 1/11, 2/8, 3/8, 4/12, 5/10, 6/14 2017
 (3:00 PM- 6:00 PM)
- 16/17-0058 Dancers Pointe – Dance Recital
 BHS Auditorium
 Friday June 9th 2017 (3:30 PM – 7:00 PM) Rehearsal
 Saturday June 10th 2017 (8:00 AM – 5:00 PM)
- 16/17-0059 Class of 2018 - Harlem Wizards – Basketball Game
 BHS – Gym
 Thursday January 19th, 2017
 (7:00 PM - 11:00 PM)
- 16/17-0060 BHS Girls Soccer – Alumni Game
 BHS- Turf Field
 Saturday November 26th, 2016
 (10:00 AM – 3:00 PM)

BHS TEAM SPORTS HAVE PRIORITY

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL**