

MEMORANDUM

D – Operations

11/06/2017

K-12 Issues

1. Approval of Bills List: Moved that, upon the recommendation of the Business Administrator, the Board of Education approves the November 6, 2017, Bills List in the total amount of \$505,848.67 consisting of \$ 479,139.34 from the General Fund, Payments of \$ 25,811.07 from the Cafeteria Fund and \$ 898.26 from Bridges Fund and that a copy be attached to the minutes.
2. Approval of Check Register: Moved that the Board of Education approves the Oct 25, 2017, check register in the total amount of \$ 16,398.32 and that a copy be attached to the minutes.
3. Approval of July 2017 Transfer Reports: Moved that the Board of Education approves the Transfer Reports for the month ending July 31, 2017, and that a copy be attached to the minutes.
4. Approval of August 2017 Transfer Reports: Moved that the Board of Education approves the Transfer Reports for the month ending August 31, 2017, and that a copy be attached to the minutes.
5. Approval of M-1 and Comprehensive Maintenance Plan: Moved that the Board of Education approves the M-1 and Comprehensive Maintenance Plan for the 2017-2018 school year, as per the attached.
6. Approval of Lease Purchases of District Assets: Moved that the Board of Education approves the authorization for the district to enter into long term lease purchase for the purchase of assets as per the attached resolution.

Resolution of the Board of Education of the Town of Boonton in the County of Morris, New Jersey, determining to finance acquisition and installation of various lighting and security equipment by means of an equipment lease purchase financing in an amount not exceeding \$550,000, authorizing an advertisement for bids to finance the equipment if necessary, delegating the award of the bid, authorizing the execution of the lease and related documents and authorizing other actions necessary to complete the transaction.

7. Be it resolved that the Board of Education of the Boonton School District in the County of Morris, hereby approves the submission of the following “Other Capital Project” to the Department of Education for review and approval and for amendment to the Long Range Facilities Plan. It is further understood that the District is not seeking funding at the current time for this project:

School	Project	DOE Project #
John Hill School	Vestibule Renovations	0450-030-17-1000

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8. Approval of Employee Travel and Related Expense Reimbursements:

WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Halliwell, Lindsay	11/07/17	Art Educators Workshop. New York City, NY	\$0	Mileage - \$20.77 Tolls - \$9.20 Parking - \$20 Path - \$5.50
Harbeson, Jesica	12/07/17	Tools of the Mind Training, Mercerville, NJ	\$450	\$38.00
Morgenland, Nadine	11/15/17	Systems 3000 Training, Eatontown, NJ	\$0	Mileage - \$35.15 Tolls - \$3.00
Presuto, Robert	11/14/17	ESSA Plan Workshop, Monroe Twp., NJ	\$149	\$33.48
Presuto, Robert	12/04/17	NJSIAA Service Award, Hamilton, NJ	\$120	\$44.33
Sudak, Laura	11/15/17	Creating Maker Spacer Workshop, Monroe, NJ	\$149	\$37.00

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9. Approval of Use of Facilities: Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted.

USE OF FACILITIES

November 6, 2017

Permit #	Requested by / Facility / Dates
17/18-0053	Boonton HS Project Graduation Committee - Meeting BHS- Library Wednesdays 11/8,12/13/17, 1/10,2/14,3/14,4/11,5/9,6/13/2018 (7: 00 PM – 9:00 PM)
17/18-0054	Boonton HS Project Graduation Committee – Krispy Kreme Pick Up BHS Cafeteria Tuesday, November 21, 2017 (2:30 PM - 6:00 PM)
17/18-0055	Boonton HS Class of 2021 – Meetings BHS- Library Tuesday, November 14, 2017 (7:00 PM – 9:00 PM)

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

Use of all gyms and fields are to be coordinated with Mr Huguen

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**