

MEMORANDUM

D – Operations

11/20/2017

K-12 Issues

1. Approval of Bills List: Moved that, upon the recommendation of the Business Administrator, the Board of Education approves the November 20, 2017, Bills List in the total amount of \$393,686.99 consisting of \$ 364,940.56 from the General Fund, \$667.76 from the Bridges Fund, \$28,078.67 from Cafeteria Fund, and that a copy be attached to the minutes.
2. Approval of September 2017 Reports of the Board Secretary and Treasurer: Moved that the Board of Education approves the reports of the Board Secretary Treasurer for the month ending September 30, 2017, and that a copy be attached to the minutes.
3. Approval of September 2017 Transfer Reports: Moved that the Board of Education approves the Transfer Reports for the month ending September 30, 2017, and that a copy be attached to the minutes.
4. Approval of Payroll Related Expenses: Moved that the Board of Education approves the following payroll expenses:

<u>Payroll Date</u>	<u>Amount</u>
10/30/17	\$847,808.09

5. Approval of Award of Bid: Moved that the Board of Education, contingent upon approval by the New Jersey Department of Transportation and upon the recommendations of the architect and Board attorney, approves pursuant to the provisions of N.J.S.A. 18A:18A42, the bid for Safe Routes to School project, having been duly advertised and received on November 14, 2017, the award be made to D&L Paving Contractors, Nutley, New Jersey, as set forth below.

Contractor	Bid Amount
D&L Paving, Nutley, NJ	\$283,719.96
Your Way Construction, Irvington, NJ	\$297,717.76
Diamond Construction, Brick, NJ	\$332,079.59
Mark Construction, Wallington, NJ	\$387,200.00
Cifelli & Son General Construction, Nutley, NJ	\$695,374.00

6. Acceptance of Donation: Moved that the Board of Education approves to receive a donation of \$1,446.09, from Saint John's Episcopal Church, of Boonton, NJ to be used for Bridges to Learning After Care fees for students with State ID 6732865056 and 8549876235.
7. Acceptance of Donation: Moved that the Board of Education approves to receive a donation of 50 picture books from Boonton Holmes Public Library.
8. Acceptance of Donation: Moved that the Board of Education approves to receive a donation of \$170.91 through adopt a classroom website from Lane Bryant.

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9. Approval of Employee Travel and Related Expense Reimbursements:

WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Bednar, Pat	12/05/17	School Climate Team Workshop, New Brunswick, NJ	\$0	\$26.66
Kipp-Newbold, Rebecca	11/15/17	Middle States Association Accreditation Meeting, Philadelphia, PA	\$0	Mileage - \$58.28 Parking - \$25.00
Sudak, Danielle	12/08/17	Elementary PE Workshop, Chester, NJ	\$0	\$18.17

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10. Approval of Use of Facilities: Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES
November 20, 2017

Permit #	Requested by / Facility / Dates
17/18-0056	Boonton HS Girls Soccer – Alumni Game BHS- Turf Saturday November 25, 2017 (10: 00 AM – 3:00 PM)
17/18-0057**	American Muslim Association – Educational Seminar BHS Auditorium, Cafeteria & Kitchen ** Saturday December 9, 2017 (5:00 PM – Midnight)

** This permit is pending final approval. Waiting for Pomptonain Employee Availability

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

Use of all gyms and fields are to be coordinated with Mr Hughen

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**