

TOWN OF BOONTON PUBLIC SCHOOLS
436 Lathrop Avenue
Boonton, NJ 07005

November 21, 2016

A regular meeting of the Town of Boonton Board of Education was held at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey and was called to order at 7:30 PM by the Board Secretary, Mr. Michael S. Neves.

Mr. Neves read the following statement:

This is the November 21, 2016 meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided as follows: Notice was served on January 7, 2016 to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present on the call of the roll, Mr. Christopher Cartelli, Mrs. Sonja Chapman, Mr. Robert Ezzi, Mr. Joseph Geslao, Mrs. Linda Glosinski, Mrs. Irene LeFebvre, Mrs. Debra Recchia, Mr. Adam Schnitzler and Mr. Robert Siciliano. Mr. John Gibbons was absent. Also present were Mr. Robert Presuto, Superintendent and Mr. Michael Neves, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Mrs. LeFebvre and seconded by Mr. Cartelli, the following motion was presented for approval to enter Executive Session at 7:35 PM:

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Gibbons was absent.

Having no further business in closed executive session, a Motion was made by Mr. Siciliano and seconded by Mrs. Recchia, to adjourn executive session at 8:00 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Gibbons was absent.

The Board reconvened in open session at 8:00 PM.

The Board gave their Pledge of Allegiance to the Flag.

CORRESPONDENCE – None

LIAISON REPORTS

John Hill School – None

Boonton High School – None

Parent-Teacher Association (PTA) K-8 – Amy Melgarde informed the Board the Association's last tricky tray raised \$24,500.

Home School Association 9-12 – None

Board of Aldermen Representative – None

CHANGE THE ORDER OF THE DAY

On a motion by Mr. Cartelli, seconded by Mr. Geslao, and with all in favor, order of the day was approved. Mr. Gibbons was absent.

MINUTES

On a motion by Mr. Cartelli, seconded by Mr. Geslao, the following motion was offered and approved as follows:

Accept the minutes of the following:

- a. Regular and Executive Sessions November 7, 2016

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mrs. Recchia abstained. Mr. Gibbons was absent.

PUBLIC COMMENT ON AGENDA ITEMS – None

SUPERINTENDENT

- Mr. Presuto recognized 8th grade student Donald Dalrymple as being named outstanding vocalist at the Mayo Performing Arts Center.
- Mr. Presuto updated the Board on concerns and observations of John Hill School parents about drop off and dismissal at the school in the before and after school programs. Mr. Presuto summarized the policy of dealing with a “missing child” if the child is not readily found. Concerns were raised from parents of 1st through 3rd grade. These parents were requesting some sort of login or sign in procedure for the students.

ADMINISTRATION

K-8 Issues

On a motion by Mrs. Glosinski, seconded by Mr. Geslao, the following motions were presented for approval: (XI.B.K-8.1 through XI.B.K-8.9)

1. Approval of Bridges to Learning After School Staff Substitutes – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following after school staff substitutes for the Bridges to Learning After School Program at the Early Childhood Learning Center at School Street School and John Hill School for the 2016-2017 school year:

Student Counselors @ 10.00 per hour:

Amad Arshad
Nathan Sikora
Isabella Esposito

2. Approval of Homework Club Advisor – Upon the recommendation of the Chief School Administrator, the Board of Education approves Lorraine Kiernan as a Homework Club Advisor at John Hill School, at a rate of \$30.00 per hour for the 2016-2017 school year, with the schedule to be determined based on student enrollment.
3. Approval of Homework Club Advisor Substitute – Upon the recommendation of the Chief School Administrator, the Board of Education approves Amanda Sheehan as a Homework Club Advisor Substitute at John Hill School, at a rate of \$30.00 per hour for the 2016-2017 school year.
4. Approval of NCLB Title I After School Academic Support Substitutes – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following staff as Title I After School Academic Support Teacher Substitutes at John Hill School, at a rate of \$30.00 per hour, to be paid from NCLB Title I Funds, for the 2016-2017 school year:

Debora Acevedo	Lynn Bariso	Sheila Barrientos
Jenna Castellano	Paul Chiodo	Marybeth Comer
Jenna Crithary	Vicky Ferreira	Mary Foster
Deborah Gleeson	Agata Gorski	Jenna Irwin
Erika Jentzen	Julie Kelly	Laura Lowe
Peter Nosal	Natalie Perez	Danielle Sudak
Lorraine Kiernan	Amanda Sheehan	

5. Approval of Volunteer Coach - Upon the recommendation of the Chief School Administrator, the Board of Education approves Greg LaPointe as a volunteer Boys and Girls Basketball Coach at John Hill School for the 2016-2017 school year.

6. Approval of Home Instruction – Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for Student State ID# 8078604891-Boonton, for up to 34 hours per week from 11/14/2016, at a rate of \$30.00 per hour to be provided by district approved instructors.

7. Approval of Home Instruction – Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for Student State ID# 9885623248-Boonton, for up to 10 hours per week from 11/14/16, plus 30 compensatory hours for time missed between 10/31/16-11/13/16, at a rate of \$30.00 per hour to be provided by district approved home instructors, and further approves aide support services, as part of the home instruction, provided by Jill Hoffman for up to 10 hours per week from 11/14/16 at an hourly rate of \$24.45.

8. Approval of Speech Services - Upon the recommendation of the Chief School Administrator, the Board of Education approves Valerie Wasserman to provide speech services for Student State ID# 9885623248-Boonton, for up to 1 hour per week beginning 11/14/2016, plus 5.5 compensatory hours for time missed between 10/31/16-11/13/16, at a rate of \$60.10.

9. Approval of Appointment of Non-Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves Suwanna Barth to the position of Lunch Aide, John Hill School, for three hours per day, at a salary of \$13,011 (Step 1) pro-rated from November 22, 2016 for the remainder of the 2016-2017 school year.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano.

On a motion by Mrs. Gloshinski, seconded by Mr. Geslao, the following motions were presented for approval: (XI.B.K-12.1 through XI.B.K-12.10)

K-12 Issues

1. Approve of Staff to Train the Trainers - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following staff to Train the Trainers for turn-key training of the Realtime Student Information Systems Lesson Planner, for up to 8 hours each at a rate of \$30 per hour, to be paid from Title IIA Funds.

Heidi Brady	Dina Davis	Robert Davis
Amanda Fuller	Jesica Harbeson	Christopher Hurd
Evan Levy	Natalie Perez	Zachary Sabatino
Cindy Tserkis-Schlitt		

2. Approval of District-Wide Volunteers – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following to serve as district-wide volunteers for the 2016-2017 school year:

Meghan McQuaide	Stacey Lazar	Jennifer Douglas-Kruk
Amy Connors	Laura Clark	Lisa Blake
Jordana Galloway	Krista Rogaski	

3. Approval of Home Instructors - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following to provide home instruction during the 2016-2017 school year at a rate of \$30.00 per hour:

<u>Name</u>	<u>Certification(s)</u>
Diane Dewland	Elementary K-6
Dan Marchioni	Spanish Teacher, pending outcome of criminal background check.

4. Approval of Field Trip(s) – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2016-2017 school year:

<u>Group</u>	<u>Destination</u>
CBI	Shakespeare Theatre of NJ
Grade 6	Ellis Island, Statue of Liberty
Grade 8	Spruce Run
Grades 10-12	NJIT
Grades 9-12	Mayor’s Office, Firemen’s Home, Board Office, GSA Gift Giving (several locations), Mutter Museum, Tourne, Randolph HS

5. Approval of District’s Fire Drill and On-Roll Reports - Upon the recommendation of the Chief School Administrator, the Board of Education approves the Fire Drill and On-Roll Reports for the month of October, as per the attached.

6. Approval of Volunteer Advisors - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following volunteer advisors at Boonton High School for the 2016-2017 school year:

Michael Norton as a volunteer weight room advisor, and Billy Gibson (former student) as a volunteer basketball and lacrosse announcer, pending results of background check.
7. Approval of Volunteer Coach - Upon the recommendation of the Chief School Administrator, the Board of Education approves Stephen Petonak as a volunteer wrestling coach at Boonton High School for the 2016-2017 school year.
8. Approval of Aide Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 80 total hours for Kathleen Post and Clare Zarzecki to assist, train and supervise Student State ID# 4879134120-Boonton, as Equipment Manager, for the 2016-2017 Boonton High School Freshmen Basketball season, at a rate of \$24.45 per hour each.
9. Approval of Aide Services - Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 160 hours for Matthew Voswinkel to assist Student State ID# 8409507387-Lincoln Park, for the 2016-2017 Boonton High School Basketball season, at a rate of \$24.45 per hour.
10. Approval of Virtual School – Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of Virtual School for the following student beginning 11/7/16, with services to be provided by Monmouth County Educational Services:

Student State ID# 8497059266–Boonton, 6 comprehensive courses, \$2,700 total.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Gibbons were absent.

BUSINESS ADMINISTRATOR’S REPORT

- Mr. Neves introduced Mr. Robert Haag to present the District’s annual audit for the fiscal year 6/30/2016. Mr. Haag summarized the District’s financial position and commented on the findings and corrective action plan of the District. Mr. Haag noted no repeat findings and all prior findings were properly addressed. Board members had the opportunity to address questions regarding the report, which were addressed by Mr. Haag and Mr. Neves.

OPERATIONS

Mrs. Chapman updated the Board on the recent committee meeting. Minutes will be posted to the committee’s web site. Mrs. Chapman commented on the High School Facilities Audit which was presented at the committee meeting and acknowledged that a plan is now in place to address the facility needs.

On a motion by Mrs. Chapman and seconded by Mrs. Recchia, the following motion was presented for approval: (XI.D.1 through XI.D.13. XI.D.3 is withdrawn).

Mrs. Chapman acknowledged and thanked those who made donations to the benefit of the District and its students.

K-12 Issues

1. Approval of Bills List - Moved that the Board of Education approves the November 21st, 2016 bills list of \$395,577.50, consisting of \$365,423.44 from the General Fund, and \$30,154.08 from Cafeteria account, and that a copy of each be attached to the minutes.
2. Approval of Payroll Related Expenses – Moved that the Board of Education approves the November 15th, 2016 Payroll in the total amount of \$788,405.86 Board Share FICA in the total amount of \$15,867.18 and State Share FICA in the total amount of \$41,262.55.
3. **Withdrawn**
4. Approval of September Transfer Reports – Moved that the Board of Education approves the Transfer Reports for the month ending September 30, 2016, and that a copy be attached to the minutes.
5. Approval to Accept the FY16 Audit – Moved that the Board of Education adopts the following resolution to accept the FY16 Audit and take corrective action in accordance with audit recommendations:

WHEREAS, the audit examination has been conducted by the independent firm of Lerch, Vinci & Higgins, of the fiscal operations of the Board of Education of the Town of Boonton during the period of July 1, 2015 through June 30, 2016, and

WHEREAS, the Board of Education has reviewed and discussed the findings and recommendation of the Report of Audit:

NOW, THEREFORE, BE IT RESOLVED that the Board of Education accepts the audit reports for FY16 and acknowledges the audit recommendations, and

BE IT FURTHER RESOLVED that the Board of Education does hereby direct the Superintendent and the Business Administrator/Board Secretary to ensure that the following corrective action is addressed; as noted on the Corrective Action Plan attached.
6. Approval to Enter into Contract – Moved that the Board of Education approve entering into a contract with Educational Impact of Lansdale, PA, for online professional development for district administrators and teachers. The program will be funded by Title IIA funds from account 20-270-200-300-06-00-00.

7. Approval to Enter into Contract – Moved that the Board of Education approve entering into a contract with Defined Learning of Northbrook, IL, for teacher support for instructional learning to identify students at JHS and BHS eligible for Title 1 programs. Defined Learning will provide training support and site licenses to JHS and BHS teachers. The program will be funded by Title I funds from account 20-231-200-300-06-00-00.

8. Acceptance of Donation – Moved that the Board of Education approves the recommendation from Dr. Louis Caruso, JHS Principal, of a donation from the Town of Boonton Rotary Boonton, NJ, of 85 thesauruses for all 4th grade students and 85 dictionaries for all 3rd grade students with an approximate value \$6.00 each.

9. Approval to Submit Amended NCLB FY17 Grant – Moved that the Board of Education approves the submission of the amended NCLB Grant Fiscal Year 2017, to include carry-over, in the following amounts:

<u>Title I Part A</u>	
Instruction 100-100	\$147,120
Instruction 100-600	\$ 16,000
Support Services 200-200	\$ 27,770
Support Services 200-300	\$ 38,500
Support Services 200-600	\$ 3,372
Instructional Equipment 400-731	\$ 7,500
<u>Program Administration</u>	<u>\$ 4,316</u>
Total Title I Part A	\$244,578

<u>Title II Part A</u>	
Support Services 200-100	\$ 20,450
Support Services 200-200	\$ 1,564
Support Services 200-300	\$ 9,698
Support Services 200-500	\$ 5,035
Support Services 200-600	\$ 549
<u>Non-Instruct. Equipment 400-732</u>	<u>\$ 7,500</u>
Total Title II Part A	\$ 44,796

<u>Title III</u>	
Instruction 100-100	\$ 9,500
Instruction 100-600	\$ 4,421
Support Services 200-200	\$ 727
<u>Support Services 200-300</u>	<u>\$ 2,500</u>
Total Title III	\$ 17,148

<u>Title III - Immigrant</u>	
Instruction 100-300	\$ 137
<u>Instruction 100-600</u>	<u>\$ 3,717</u>
Total Title III Immigrant	\$ 3,854

10. Approval to Rescind Tuition Contract – Moved that the Board of Education rescind the tuition contract with the Mountain Lakes Board of Education for the 2016-2017 school year (180 days) at a cost to the Mountain Lakes Board of Education of \$16,384 per year.
11. Approval of Tuition Contract – Moved that the Board of Education approves the tuition contract with O.L. and N.B.-L. for the 2016-2017 school year (180 days) at a cost of \$16,384 per year payable monthly, prorated at \$91.02 daily for the partial month of initial enrollment.
12. Approval of Employee Travel and Related Expense Reimbursements
WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and
- WHEREAS**, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and
- WHEREAS**, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it
- RESOLVED**, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Ballway, Debra	12/02/16	College Readiness Now Forum, Randolph, NJ	\$0	\$8.99
Bednar, Pat	11/16/16	School Safety Climate Team Training, New Brunswick	\$0	\$26.70
Bialick, Melissa	11/30/16	School Safety/Climate Team Workshop, New Brunswick, NJ	\$0	\$26.54
Boehmer, Robbin	01/28/17 02/04/17 02/11/17 02/25/17	NJASBO School Law Program Cranford, NJ	\$280	\$65.97

Boehmer, Robbin	03/04/17 03/11/17 03/18/17 03/25/17	NJASBO Insurance Risk Management Program Cranford, NJ	\$280	\$65.97
Klebez, Jason	12/02/16	College Readiness Now Forum, Randolph, NJ	\$0	\$8.99
Muench, Christine	12/05/16	Training for School Homeless Liaisons, Morristown, NJ	\$0	\$7.01
Neves, Michael	11/15/16	MCASBO Meeting, Randolph, NJ	\$0	\$8.56
Neves, Michael	09/27/16	ASBO International Conference, Phoenix, AZ	<i>Previously approved</i>	Hotel fee - \$35.84
Presuto, Rob	12/12/16	ELL Superintendent Institute, West Windsor, NJ	\$0	\$43.28
Sorochynskyj, Judy	12/02/16	College Readiness Now Forum, Randolph, NJ	\$0	\$9.24

13. Approval of Use of Facilities – Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES
November 21st, 2016

Permit #	Requested by / Facility / Dates
16/17-0061	Just Dance Academy – Dance Recital BHS- Auditorium and Classroom Friday May 19 th 2017 (4:00 PM – 6:00 PM) Rehearsal Saturday May 20 th 2017 (9:00 AM – 12:00 PM)
16/17-0062	Boonton High School Project Graduation Class of 2017 – Car Wash & Plant Sale BHS – Covered Walk and Parking Lot Saturday May 6 th , 2017 (RAIN DATE MAY 13th) (9:00 AM – 3:00 PM)

BHS TEAM SPORTS HAVE PRIORITY

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL**

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Gibbons was absent.

POLICY

On a motion by Mr. Cartelli and seconded by Mr. Siciliano, the following motion was presented for approval: (X.I.E.1 through X.I.E.9).

1. Approval of Final Reading of Revisions to Policy #0147 – Board Member Travel Expenses – Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy #0147 – Board Member Travel Expenses, as per the attached.
2. Approval of Final Reading of Revisions to Policy #1555 – Domestic Partnership - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy #1555 – Domestic Partnership, as per the attached.
3. Approval of Final Reading of Revisions to Regulation #3223.1 – Evaluation of Non-Tenured Administrators - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Regulation #3223.1 – Evaluation of Non-Tenured Administrators, as per the attached.
4. Approval of Final Reading of Revisions to Regulation #3223.2 – Evaluation of Tenured Administrators - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Regulation #3223.2 – Evaluation of Tenured Administrators, as per the attached.
5. Approval of Final Reading of Revisions to Policy #3440 – Travel Expenses - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy #3440 – Travel Expenses, as per the attached.
6. Approval of Final Reading of Revisions to Policy # 4440 – Travel Expenses - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy #4440 – Travel Expenses, as per the attached.
7. Approval of Final Reading of Revisions to Regulation #5514 – Pupil Use of Vehicles - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Regulation \$5514 – Pupil use of Vehicles, as per the attached.
8. Approval of Final Reading of Revisions to Regulation # 5530 – Substance Abuse - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Regulation #5530 – Substance Abuse, as per the attached.
9. Approval of First Reading of Policy 2415.30 – Title I – Educational Stability for Children in Foster Care - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of Policy 2415.30 - Title I – Educational Stability for Children in Foster Care, as per the attached.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Gibbons were absent.

REPORTS FROM BOARD REPRESENTATIVES

HS Committee – None

Communications – None

ESC – None

MCSBA – Mr. Siciliano commented on the recent meeting which focused on safety and security. Boonton was used as a model for districts for reviewing security.

NJSBA – Mrs. LeFebvre commented on the recent meeting recently and referred members to the online report. She noted the possible modification of a superintendent salary cap. The Association feels the cap is unnecessary and should be left up to the individual Boards. She discussed the formation of an Accountability Regulation task force to force districts to achieve cost containment.

OPEN PUBLIC COMMENT

Steve Bossen inquired if board agendas could be released prior to the morning of the Board meeting. Mr. Neves will review.

Chrystal Emmel commented on an incident involving her three year old child. She was disturbed that there was not sufficient safety precautions available in the afterschool program to address student needs and that student had to wait for the parent to come and address any student situations. She requested the policy be reviewed. Mr. Presuto will follow up on the specific situation.

DISTRICT WIDE HIB REPORT – None

OTHER BUSINESS OF THE BOARD

Mr. Cartelli commented favorably on the annual audit of the District. He thanked the auditor and administration.

ADJOURNMENT

Having no further business to be brought before the Board, a motion was made by Mrs. Glosinski, seconded by Mr. Siciliano to adjourn at 10:05 PM.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia, Mr. Schnitzler and Mr. Siciliano. Mr. Gibbons were absent.

Respectfully Submitted,

Michael S. Neves

Board Secretary

BOARD APPROVAL: December 19, 2016