

TOWN OF BOONTON PUBLIC SCHOOLS
436 Lathrop Avenue
Boonton, NJ 07005

November 7, 2016

A regular meeting of the Town of Boonton Board of Education was held at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey and was called to order at 7:30 PM by the Board Secretary, Mr. Michael S. Neves.

Mr. Neves read the following statement:

This is the November 7, 2016 meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided as follows: Notice was served on January 7, 2016 to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present on the call of the roll, Mr. Christopher Cartelli, Mrs. Sonja Chapman, Mr. Robert Ezzi, Mr. Joseph Geslao, Mr. John Gibbons, Mrs. Linda Glosinski, Mrs. Irene LeFebvre, Mr. Adam Schnitzler and Mr. Siciliano. Mrs. Debra Recchia was absent. Also present were Mr. Robert Presuto, Superintendent and Mr. Michael Neves, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Mrs. Chapman and seconded by Mrs. Glosinski, the following motion was presented for approval to enter Executive Session at 7:35 PM:

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mrs. Recchia was absent.

Having no further business in closed executive session, a Motion was made by Mr. Siciliano and seconded by Mr. Schnitzler, to adjourn executive session at 8:00 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mrs. Recchia was absent.

The Board reconvened in open session at 8:00 PM.

The Board gave their Pledge of Allegiance to the Flag.

CORRESPONDENCE - None

LIAISON REPORTS

John Hill School – Turner Brennan updated the Board on recent activities and fund raising efforts of the school.

Boonton High School – Vincent Esposito updated the Board on recent sporting events and fund raising activities of the school.

Parent-Teacher Association (PTA) K-8 – Steve Bossen updated the Board on current activities of the association.

Home School Association 9-12 – Gabrielle Bohon updated the Board on current activities of the association.

Board of Aldermen Representative – None

CHANGE THE ORDER OF THE DAY

On a motion by Mrs. Glosinski, seconded by Mr. Geslao, and with all in favor, order of the day was approved.

MINUTES

On a motion by Mr. Geslao, seconded by Mr. Cartelli, the following motion was offered and approved as follows:

Accept the minutes of the following:

- a. Regular and Executive Sessions October 17, 2016

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mrs. Recchia was absent.

PUBLIC COMMENT ON AGENDA ITEMS - None

SUPERINTENDENT

- The Superintendent commented on Bianco Marc's success in the High School Art Program and achievement of a first place award at the Morristown Art Show.
- NJSIAA awarded the Boonton Sport Programs their Sportsmanship Award acknowledging all the athletes in the District's athletic programs.

ADMINISTRATION

Mrs. Glosinski will be forwarding minutes to the Board of their recent meeting held earlier on November 7, 2016. The minutes will include discussion of the teacher evaluation model and homework club programs for the district.

K-8 Issues

Mrs. Glosinski acknowledged and thanked all those that support the district as advisors and volunteers.

On a motion by Mrs. Glosinski, seconded by Mr. Siciliano, the following motions were presented for approval: (XI.B.K-8.1 through XI.B.K-8.15)

1. Approval of BABES Program – Upon the recommendation of the Chief School Administrator, the Board of Education approves the BABES (Beginning Alcohol and Addictions Basic Education Studies) Program presented by Mary Vineis from New Bridge for kindergarten students at School Street School to include one 30-minute period each week from January 17, 2017 for five weeks, to be funded by the Boonton Recreation Department.
2. Approval of Homework Club Advisors – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following staff as Homework Club Advisors at John Hill School, at a rate of \$30.00 per hour for the 2016-2017 school year, with the schedule to be determined based on student enrollment:

Erika Jentzen	Peter Nosal	Natalie Perez
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3. Approval of Homework Club Advisor Substitute – Upon the recommendation of the Chief School Administrator, the Board of Education approves Doreen Ohlott as a Homework Club Advisor Substitute at John Hill School, at a rate of \$30.00 per hour for the 2016-2017 school year, with the schedule to be determined based on student enrollment.
4. Acceptance of Letter of Resignation from Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education accepts a letter of resignation from Amy Raffel, Elementary Teacher John Hill School, effective June 30, 2017, for the purpose of retirement.

5. Approval of Psychology Practicum - Upon the recommendation of the Chief School Administrator, the Board of Education approves Leanne Morici, Kean University, for a psychology practicum assignment for 115 hours between January 2017 – June 2017 at School Street School / John Hill School, under the supervision of Toni DeCotiis.
6. Approval of Long-Term Leave Replacement Multiple Disabilities Teacher - Upon the recommendation of the Chief School Administrator, the Board of Education approves Nancy Questa as a long-term leave replacement multiple disabilities teacher at John Hill School, at a salary of \$53,457 (Step 1 BA), pro-rated from October 7, 2016 through a date to be determined.
7. Approval of Volunteer Library Group - Upon the recommendation of the Chief School Administrator, the Board of Education approves a volunteer library group at John Hill School, under the volunteer supervision of Laura Lowe, for the 2016-2017 school year.
8. Approval of Volunteer Club Advisor - Upon the recommendation of the Chief School Administrator, the Board of Education approves Susan Potucek as a volunteer drama club advisor at John Hill School for the 2016-2017 school year.
9. Approval of NCLB Title I After School Academic Support Staff – Upon the recommendation of the Chief School Administrator, the Board of Education approves Heidi Brady as a Title I After School Academic Support Teacher at John Hill School, at a rate of \$30.00 per hour, to be paid from NCLB Title I Funds, for the 2016-2017 school year, with the schedule to be determined based on student enrollment.
10. Approval of John Hill School/School Street School Title I School Parent Compact - Upon the recommendation of the Chief School Administrator, the Board of Education approves the John Hill School/School Street School Title I School Parent Compact developed within the Elementary and Secondary Education Act (ESEA) requirements, as per the attached.
11. Approval of Outside Evaluations - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following outside evaluations:

Neurological evaluation for Student State ID# 8007951623–Boonton, to be conducted by Dr. Malik at St. Joseph’s Children’s Hospital at a cost of \$450.00,

Augmentative & alternate communication evaluation for Student State ID# 3696942131–Boonton, to be conducted by CPNJ at a cost of \$750.00, and

Neurological evaluation for Student State ID# 9354020851-Boonton, to be conducted by Dr. Fennelly at a cost of \$665.00.

12. Approval of Speech Observation - Upon the recommendation of the Chief School Administrator, the Board of Education approves Dana Carney, St. John's University, a speech observation for 15 hours between 11/8/16 – 12/22/16, under the supervision of Valerie Wasserman.
13. Approval of Occupational Therapy Intern - Upon the recommendation of the Chief School Administrator, the Board of Education approves Nikol Beljakovic, Level II occupational therapy student, Seton Hall University, for an occupational therapy internship for 420 hours between 1/9/17 and 4/7/17, under the supervision of Dr. Paul Chiodo.
14. Approval of Home Instruction – Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for Student State ID# 9354020851-Boonton, for up to 10 hours per week from 10/21/2016, at a rate of \$30.00 per hour, to be provided by district approved home instructors.
15. Approval of Related Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves BCBA oversight/classroom maintenance and ABA intensive training/classroom set-up, at the School Street School PSD program and the John Hill School MD program, to begin during the month of November 2016 for the remainder of the 2016-2017 school year, as a cost not to exceed \$33,810.00, to be provided by The Uncommon Thread.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Gloshinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mrs. Recchia was absent.

K-12 Issues

The Board acknowledged and thanked all those that support the district as advisors and volunteers.

On a motion by Mrs. Gloshinski, seconded by Mr. Cartelli, the following motions were presented for approval: (XI.B.K-12.1 through XI.B.K-12.21)

1. Approval of District-Wide Volunteers – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following to serve as district-wide volunteers for the 2016-2017 school year:

Melissa Harris	Robert Harris	Andrea Levy
Tina Belmont	Andrew Pruner	Elyse Bonanni
Carolyn Dorfman	Christine Errichiello	Pamela Bruns
Amy Smith	Alan Ligertwood	Kelly Bledsoe
Kenneth Bledsoe	Patricia Jameson	Jessica Drew
Kelly DelGaizo	Andrea Figueroa	Domingo Figueroa
Mike Colarusso	Kelli Shiels	Sandra Mania
Scott Looker	Scott Minitier	Kimberly DeCicco

Tonia Merlino
Patrick Joyce
Maria Cronin
Rosemarie Zjawin

Cynthia Tserkis-Schlitt
Tara Joyce
Nicole Melito

Donna Seeberger
Dennis Cronin
Karen Holey

2. Approval of Title I Funds to Pay Certified Staff Member for After School Academic Support Program – Upon the recommendation of the Chief School Administrator, the Board of Education approves Evan Levy to be paid with Title I funds, up to 20 hours, at a rate of \$30.00 per hour, for an after school math academic support program at Boonton High School during the 2016-2017 school year.

3. Approval of Field Experiences - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following Fairleigh Dickinson University students' field experiences at Boonton High School for 10 days each during January 2017:

Grace Kobilarcik under the supervision of Cynthia Tserkis-Schlitt and Hunter Norman under the supervision of Christopher Hurd.

4. Approval of Long-Term Replacement Biology Teacher - Upon the recommendation of the Chief School Administrator, the Board of Education approves Jaelyn Lado as a long-term replacement biology teacher at Boonton High School at a salary of \$53,457 (Step 1 BA) pro-rated from October 24, 2016 through November 28, 2016 or sooner depending on permanent teacher availability.

5. Approval of Field Trip(s) – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2016-2017 school year:

<u>Group</u>	<u>Destination</u>
Grades 3-4	Unitarian Fellowship Church
Grade 5	NJ Sea Grant Consortium
Grades 6-8	Patriot's Park, Radio Station 102.3
Grades 7-8	Drew University
Grades 9-12	Radio City Music Hall, John Hill School, Franklin, Seton Hall, Zeris Inn
Grades 1-12 CBI	Wightman's Farm
Grades 9-12 CBI	Franklin Mineral Museum & Nature Center, Carvel, County College of Morris, ACME

6. Approval of Addition(s) to Substitute List – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following addition(s) to the 2016-2017 substitute list:

Substitute Teacher/Aide (County)

Saima Hashmi*
Gloria Potenza

Substitute Custodian**

Matthew Robillard

*Pending receipt of substitute certificate

**Pending receipt of criminal background check

7. Approval of District’s Fire Drill and On-Roll Reports - Upon the recommendation of the Chief School Administrator, the Board of Education approves the Fire Drill and On-Roll Reports for the month of September, as per the attached.

8. Approval of Revised Guidance Counselor Observation and Summative Evaluation Forms - Upon the recommendation of the Chief School Administrator, the Board of Education approves the revised Guidance Counselor Observation and Summative Evaluation Forms, as per the attached.

9. Approval of Revised Dean Evaluation Form - Upon the recommendation of the Chief School Administrator, the Board of Education approves the revised Dean Evaluation Form, as per the attached.

10. Approval of Assistant Principal Evaluation Form - Upon the recommendation of the Chief School Administrator, the Board of Education approves the Assistant Principal Evaluation Form, as per the attached.

11. Approval of Advisors – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following advisors at Boonton High School for the 2016-2017 school year:

<u>Staff Member</u>	<u>Position</u>	<u>Stipend</u>
Katherine Glass	Basketball Cheerleading Advisor	\$3,211.00
Evan Price	Ski Club Chaperone	\$50.00 / per event

12. Approval of Staff for Crowd Control/Ticket Sales – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following staff members and stipends for crowd control/ticket sales at events as required for the 2016-2017 school year:

<u>Staff Member</u>	<u>Event(s)</u>
Kimberly DiBenedetto	Ticket Sales
Patrick Hancock	Crowd Control
Evan Levy	Crowd Control, Ticket Sales
Amanda Sheehan	Crowd Control, Ticket Sales

Rates of Pay Per Event:

Crowd Control	\$50.00
Tickets Sales	\$35.00

13. Approval of Extra Hours to Facilitate Title III ESL Meeting – Moved that the Board of Education approves Nupur Bahl, Nancy Kumar, and Tracy Mischell up to two hours each at a rate of \$30.00 per hour, to facilitate a Title III ESL Advisory Committee Meeting on November 16, 2016.
14. Approval of Title I District Wide Parent Involvement Policy - Upon the recommendation of the Chief School Administrator, the Board of Education approves the Title I District Wide Parent Involvement Policy developed within the Elementary and Secondary Education Act (ESEA) requirements, as per the attached.
15. Approval of Boonton High School Title I School Parent Compact - Upon the recommendation of the Chief School Administrator, the Board of Education approves the Boonton High School Title I School Parent Compact developed within the Elementary and Secondary Education Act (ESEA) requirements, as per the attached.
16. Approval of Virtual School – Upon the recommendation of the Chief School Administrator, the Board of Education approves Virtual School for the following student beginning 10/18/16, with services to be provided by Monmouth County Educational Services:

Student State ID# 3873869968–Lincoln Park, 8 comprehensive courses, \$3,700.00 total.
17. Approval of Evaluations – Upon the recommendation of the Chief School Administrator, the Board of Education approves Psychological, Educational and Speech/Language evaluations for Student State ID# 7509975789-Boonton, to be conducted by NJ Specialized Child Study Team at a total cost of \$1,350.00.
18. Approval of Home Instruction – Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for the following students for up to 5 hours per week each, at a rate of \$55.00 per hour to be provided by St. Clare’s:

Student State ID# 6768251845-Montville, from 10/13/16-10/18/2016,
Student State ID# 1853906174-Boonton, from 9/28/16 - 10/3/16,
Student State ID# 5738405355-Boonton, from 10/25/16, and
Student State ID# 2412790528-Boonton, from 10/31/16.

19. Approval to Amend Assignment for Non-Certified Staff Member – Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the assignment for Jamie Evans to include assisting Student State ID# 8208007446-Boonton, along with previously approved Student State ID# 3329305933-Boonton to the Morris County School of Technology in Denville, for the 2016-2017 school year.
20. Approval of Out-of-District Placement - Upon the recommendation of the Chief School Administrator, the Board of Education approves the out-of-district placement of Student State ID# 8704234722–Lincoln Park, at Cornerstone Day School from 11/8/2016 for the remainder of the 2016-2017 school year, at a rate of \$370.25 per day.
21. Approval of Statement of Assurance – Upon the recommendation of the Chief School Administrator, the Board of Education approves the Statement of Assurance for NJQSAC, as per the attached.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mrs. Recchia was absent.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Neves updated the Board on the following:

- The District took possession of a new school bus.
- Old school bus to be sold to Bloomfield School District for \$15,500.
- Clock repair in the high school clock tower is \$5,800. Proceeds from the bus sale could be allocated for the repair. Board expressed desire to repair the clock.
- Audit is complete. Copies will be forward to the Board. The Operations Committee will meet with the auditor on 11/11/16 to review the audit. The Full Board will meet with the auditor on 11/21/16 to review the audit.

OPERATIONS

On a motion by Mrs. Chapman and seconded by Mr. Geslao, the following motion was presented for approval: (XI.D.1 through XI.D.18)

The Board expressed their appreciation for the donation in support of the school and students.

K-12 Issues

1. Approval of Bills List - Moved that the Board of Education approves the November 7th, 2016 bills list of \$962,876.19, consisting of \$906,495.63 from the General Fund, \$56,239.08 from Cafeteria account, and \$141.48 from the Enterprise account and that a copy of each be attached to the minutes.
2. Approval of Payroll Related Expenses – Moved that the Board of Education approves the October 28th, 2016 Payroll in the total amount of \$744,356.07, Board Share FICA in the total amount of \$12,522.21, and State Share FICA in the total amount of \$41,551.36.

3. Approval of July Board Secretary and Treasurer Reports – Moved that the Board of Education approves the report of the Board Secretary and the Treasurer for the month ending July 31, 2016, and that a copy be attached to the minutes.
4. Approval of August Board Secretary and Treasurer Reports – Moved that the Board of Education approves the report of the Board Secretary and the Treasurer for the month ending August 31, 2016, and that a copy be attached to the minutes.
5. Approval of August Transfer Reports – Moved that the Board of Education approves the Transfer Reports for the month ending August 31, 2016, and that a copy be attached to the minutes.
6. Approval of a Service Contract – Moved that the Board of Education approves the recommendation from Christine Muench to contract with The Uncommon Thread of Stirling, NJ, to provide consulting services from November 2016 – June 2017 in the following areas: Board Certified Behavior Analysis Services at a cost of \$25,410, ABA consultation and parent training at a cost of \$8,400, as per the attached contract.
7. Approval of M-1 and Comprehensive Maintenance Plan – Moved that the Board of Education approves the M-1 and Comprehensive Maintenance Plan for the 2016 - 2017 school year, as per the attached.
8. Approval of Resolution – **RESOLUTION**
WHEREAS, in August of 2016, the Boonton Town Board of Education issued “Requests For Proposal” for a LED lighting conversion project for Boonton High School and John Hill School; and

WHEREAS, several contractors submitted proposals to the District by the August 18, 2016 deadline; and

WHEREAS, the Board of Education awarded the project to Donnelly Energy on August 21, 2016; and

WHEREAS, in September of 2016, Tatbit Co., the contractor with the second lowest proposal for the project, filed an Order to Show Cause challenging the District having awarded the contract to Donnelly Energy; and

WHEREAS, the parties to that litigation, Tatbit, Donnelly, and the Boonton Town Board of Education have resolved the legal action filed by Tatbit by the parties’ agreement that Boonton will reject all proposals which had originally been submitted to it for the project, and further that Boonton would agree to reissue specifications for the project and put the project out the bid in accordance with N.J.S.A. 18A:18A-4;

IT IS HEREBY RESOLVED this 7th day of November, 2016, that the Boonton Town Board of Education, consistent with the Consent Order filed in the matter of Tatbit Co. v. Boonton Town Public School District and Donnelly Industries, Inc.,

d/b/a Donnelly Energy Solutions, hereby rejects all proposals submitted to the District on or before August 18, 2016 for the lighting conversion project for Boonton High School and John Hill School; and

IT IS FURTHER RESOLVED that the District’s Business Administrator, Michael Neves, is hereby directed to issue, pursuant to N.J.S.A. 18A:18A-4, specifications for the LED lighting conversion project for Boonton High School and John Hill School.

9. Approval of Architectural/Design Service Agreement - Moved that the Board of Education approve a service agreement with Solutions Architecture of Newark, NJ, to provide architectural, surveying and engineering services for the conceptual field layouts at Boonton High School, John Hill School, and Fireman’s Field in the amount of \$5,595.00.

10. Acceptance of Non-Public Entitlement for 2016-2017 – Moved that the Board of Education approves the acceptance of non-public entitlements for the 2016-2017 school year as follows:

Non-public Security Aid	\$7,150.00
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11. Approval of Addendum to 2016-17 Professional Support/Non Public Services Agreement – Moved that the Board of Education approves the addendum to the 2016-17 Professional Support/Non Public Services Agreement with the Educational Services Commission of Morris County to include the Non-Public School Security Aid Program.

12. Approval of Resolution – **RESOLUTION**

WHEREAS, the Public School Contracts law, N.J.S.A. 18A:18A-45 (c), permits boards of education in New Jersey to dispose of personal property by way of private sale if the property is being sold to a public entity; and

WHEREAS, the Boonton Town Board of Education owns a school bus (VIN No. 1T88P4C2161274683; hereinafter “The School Bus”) that it no longer needs for school purposes; and

WHEREAS, the Boonton School Business Administrator, Michael Neves, has identified another public Board of Education, the Bloomfield Board of Education, which wishes to purchase The School Bus that that District no longer needs for school purposes;

IT IS HEREBY RESOLVED this 7th day of November, 2016, that the Boonton Town Board of Education hereby authorizes the sale of The School Bus to the Bloomfield Board of Education for \$15,500; and it is further

RESOLVED that the Board hereby authorizes Mr. Neves to take the actions necessary to effectuate the sale of The School Bus to the Bloomfield School District for \$15,500.

13. Acceptance of Donation - Moved that the Board of Education approves the recommendation from Christine Muench, SSS Director, of acceptance of a \$100 donation from Warda Syed of Boonton, NJ, to be used for classroom books and supplies.
14. Approval of Change in Service – Moved that the Board of Education approves an upgrade of internet service provided by Optimum for School Street School at a cost of \$134.94 per month, effective upon signed order form and installation and further, discontinuation of service at John Hill School effective October 25, 2016.
15. Approval of New Service – Moved that the Board of Education approves Optimum to provide internet service to Boonton High School as backup ISP, at a cost of \$149.94 per month, effective upon signed order form and installation.
16. Approval of Tuition Contract – Moved that the Board of Education approves the contract with the Mountain Lakes Board of Education for the 2016-2017 school year (180 days) at a cost to the Mountain Lakes Board of Education of \$16,384 per year payable monthly, prorated at \$91.02 daily for the partial month of initial enrollment.
17. Approval of Employee Travel and Related Expense Reimbursements
WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Betsy, Mary	12/13/16	NJASBO Chart of Accounts/ Records Retention Workshop, Rockaway, NJ	\$75.00	\$7.75

Birchler, Leah	11/15/16	County HIB Coordinator Meeting, East Hanover, NJ	\$0	\$6.14
Boehmer, Robbin	12/13/16	NJASBO Chart of Accounts/ Records Retention Workshop, Rockaway, NJ	\$75.00	\$7.75
Boehmer, Robbin	03/16/17	NJASBO Purchasing Workshop, Rockaway, NJ	\$75.00	\$7.75
Boehmer, Robbin	05/11/17	NJASBO Admin Assistant Program, Rockaway, NJ	\$75.00	\$7.75
Brady, Heidi	12/01/16	Annual Suicide Prevention Conference, Piscataway, NJ	\$49.00	\$22.32
Caruso, Louis	01/26/17	Literacy Support Workshop, NYC, NY	\$165.00	\$22.50
Danzi, Patrise	12/13/16	NJASBO Chart of Accounts/ Records Retention Workshop, Rockaway, NJ	\$75.00	\$7.75
Crosby, Charles	12/5/16 & 12/6/16	Next Generation Science Standards, Two Day Trainer Institute, South Plainfield, NJ	\$645.00	\$49.49
DeCotiis, Toni	12/3/16	Autism, ADHD, Sensory Disorders Workshop, Paramus, NJ	\$209.99	\$16.24
Glass, Katherine	12/02/16	NJPSAFEA Workshop, Student Mental Health Issues, Cherry Hill, NJ	\$75.00	\$0
Gleeson, Deborah	12/12/16 & 12/13/15	Title I Leadership Institute, New Brunswick, NJ	\$595	\$50.10
Laidlaw, Linda	11/4/16	Train the Trainer PARCC Math Workshop, East Windsor, NJ	\$199.00	Mileage - \$37.76
McBride, Michele	10/27/16	2016 Albert NJ Regional AP Workshop, Jackson, NJ <i> corrected from 10/17/16 BOE Agenda, staff name appeared as Edward Form</i>	\$20.00	Mileage - \$42.28
Neves, Michael	11/17/16	NJASBO Legal Update Rockaway, NJ	\$75.00	\$7.75
Neves, Michael	12/13/16	NJASBO Chart of Accounts/ Records Retention Workshop, Rockaway, NJ	\$75.00	\$7.75
Perez, Natalie	11/01/16	NCTM Regional Conf. Philadelphia, PA	\$241	Travel - \$78.00
Podwoski, Matt	11/4/16	Facing History Workshop, Montclair, NJ	\$10.00	\$0

Schwalb, Robin	12/01/16	Annual Suicide Prevention Conference, Piscataway, NJ	\$49.00	\$22.32
Sorochynskyj, Judy	12/12/16 & 12/13/15	Title I Leadership Institute, New Brunswick, NJ	\$595	\$50.10
Sorochynskyj, Judy	12/02/16	College Readiness Now Forum, Randolph, NJ	\$0	\$9.24

18. Approval of Use of Facilities – Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES
November 7, 2016

Permit #	Requested by / Facility / Dates
16/17-0054	Boonton High School Wrestling Parents - Meetings BHS- Library 12/5, 12/19 2016 1/9, 1/23, 2/6, 2/20, 3/13, 2017 (5:30 PM –7:30 PM)
16/17-0055	Boonton High School Wrestling Parents – Snack Stand BHS – Hallway by Gym Season Home Games (5:00 PM – 9:00 PM)
16/17-0056	Boonton High School Project Graduation Advisory Council – Meetings BHS – Library Wednesdays 11/9, 12/14, 2016 1/11, 2/8, 3/8, 4/12, 5/10, 6/14 2017 (3:00 PM- 6:00 PM)
16/17-0058	Dancers Pointe – Dance Recital BHS Auditorium Friday June 9 th 2017 (3:30 PM – 7:00 PM) Rehearsal Saturday June 10 th 2017 (8:00 AM – 5:00 PM)
16/17-0059	Class of 2018 - Harlem Wizards – Basketball Game BHS – Gym Thursday January 19 th , 2017 (7:00 PM - 11:00 PM)
16/17-0060	BHS Girls Soccer – Alumni Game BHS- Turf Field Saturday November 26 th , 2016 (10:00 AM – 3:00 PM)

BHS TEAM SPORTS HAVE PRIORITY

ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION FINAL APPROVAL

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mrs. Recchia was absent.

POLICY

On a motion by Mr. Cartelli and seconded by Mr. Siciliano, the following motion was presented for approval: (X.I.E.1 through X.I.E.9)

1. Approval of First Reading of Revisions to Policy #0147 – Board Member Travel Expenses – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #0147 – Board Member Travel Expenses, as per the attached.
2. Approval of First Reading of Revisions to Policy #1555 – Domestic Partnership - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #1555 – Domestic Partnership, as per the attached.
3. Approval of First Reading of Revisions to Regulation #3223.1 – Evaluation of Non-Tenured Administrators - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Regulation #3223.1 – Evaluation of Non-Tenured Administrators, as per the attached.
4. Approval of First Reading of Revisions to Regulation #3223.2 – Evaluation of Tenured Administrators - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Regulation #3223.2 – Evaluation of Tenured Administrators, as per the attached.
5. Approval of First Reading of Revisions to Policy #3440 – Travel Expenses - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #3440 – Travel Expenses, as per the attached.
6. Approval of First Reading of Revisions to Policy # 4440 – Travel Expenses - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #4440 – Travel Expenses, as per the attached.
7. Approval to Abolish Policy #5512.02 – Cyber-Bullying - Upon the recommendation of the Chief School Administrator, the Board of Education approves to Abolish Policy #5512.02 – Cyber-Bullying.
8. Approval of First Reading of Revisions to Policy #5514 – Pupil Use of Vehicles - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy \$5514 – Pupil use of Vehicles, as per the attached.

9. Approval of First Reading of Revisions to Regulation # 5530 – Substance Abuse - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Regulation %5530 – Substance Abuse, as per the attached.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mrs. Recchia was absent.

REPORTS FROM BOARD REPRESENTATIVES

HS Committee – none

Communications – none

ESC – Mr. Siciliano updated the board on the last meeting and relayed associated information.

MCSBA – None

NJSBA – Ms. LeFebvre commented on her attendance at the recent School Board conference. Information she attained will be passed on to the superintendent.

OPEN PUBLIC COMMENT

Parents presented their concerns relative to safety and security of the children during the release process at John Hill School. Their list of concerns will be circulated to the full Board. The Superintendent will report back to the parents at the next Board meeting after consultation with the school Principal.

DISTRICT WIDE HIB REPORT

On a motion by Mr. Ezzi and seconded by Mr. Geslao, it was moved that the Board accept the Superintendent's findings on the following Harassment, Intimidation and Bullying cases:

JHS #7, JHS #8 and JHS #9. These cases are found to be unconfirmed.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mrs. Recchia was absent.

OTHER BUSINESS OF THE BOARD

The Board noted the success of the High School's Cross Country and Football team success this season.

Mrs. Glosinski thanked the JHS PTA for their tricky tray fundraiser, acknowledging their recent success

Mrs. Glosinski commented on establishing the Board goals. Suggestions have been requested and submitted by Board members. Formal goals will be submitted for the Board's action.

ADJOURNMENT

Having no further business to be brought before the Board, a motion was made by Mr. Cartelli, seconded by Mr. Geslao to adjourn at 8:50 PM.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mrs. Recchia was absent.

Respectfully Submitted,

Michael S. Neves

Board Secretary

BOARD APPROVAL: November 21, 2016