

MEMORANDUM

D – Operations

10/02/2017

K-12 Issues

1. Approval of Bills List: Moved that, upon the recommendation of the Business Administrator, the Board of Education approves the October 2, 2017, Bills List in the total amount of \$498,416.95, consisting of \$455,901.47 from the General Fund, \$42,452.79 from the Cafeteria Fund and \$62.69 from the Bridges Fund, and that a copy be attached to the minutes.

2. Approval of Employee Travel and Related Expense Reimbursements:
WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Ballway, Debra	10/05/17	NJPSA- Trends & Issues in HS Scheduling, Monroe Twp, NJ	\$149.00	\$0
Birchler, Leah	10/12/17	NJDOE HIB Training, Parsippany, NJ	\$0	\$3.00
Crithary, Jennifer	11/29/17	Starlab Training, Branchburg, NJ	\$150	\$19.22
Davidson, Robert	10/06/17	Technology Summit, Pequannock, NJ	\$50	\$8.06
Durakov, Yusein	10/11/17	Systems 3000 Training, Eatontown, NJ	\$0	Mileage - \$44 Tolls - \$0
Forman, Edward	10/05/17	Project Advance, Princeton, NJ	\$0	\$31.93

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Klebez, Jason	10/05/17	NJPSA - Trends & Issues in HS Scheduling, Monroe Twp, NJ	\$149.00	\$33.29
Kovall, Karen	12/11/17, 01/12/18, 02/12/18, 03/15/18, 06/05/18	NJDOE Program, Early Childhood Educators & Settings, Harrison, NJ	\$0	\$65.10
Matarazzo, Daniel	10/19/17	STEM Workshop, NJIT, Newark, NJ	\$0	\$12.47
Pourki, Neda	10/12/17	NJDOE HIB Training, Parsippany, NJ	\$0	\$3.00
Sorochynskyj, Judy	10/12/17	NJDOE HIB Training, Parsippany, NJ	\$0	\$3.00
Sudak, Laura	11/3/17	Early Childhood Literacy Program, Warren, NJ	\$0	\$25.85

3. Approval of Use of Facilities: Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES

October 2, 2017

Permit #	Requested by / Facility / Dates
17/18-0043	Boonton PTA- Meet the Candidate Night JHS - Library Thursday October 5, 2017 (7:00 PM – 9:00 PM)
17/18-0044	Boonton Project Graduation Class of 2018 – Vendor/Craft Fair Boonton High School – Cafeteria Saturday November 4, 2017 (7:30 AM – 4:00 PM)
17/18-0045	OLMC – Basketball Practice & Games SSS & JHS Gym- Practice BHS Gym – Games October 23, 2017 thru Feb 16 2018 Schedule to be determined by Dave Hughen

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17/18-0046 Boonton Parks & Recreation – Youth Basketball Program
 JHS – Gym
 Mon, Tue, Thur 12/4/17 thru 3/8/18 (6:00 PM-9:00PM)
Schedule to be determined by Dave Hughen

17/18-0047 Boonton Parks & Recreation – Youth Basketball Program
 JHS – Gym
 Saturdays 1/6/18 thru 3/3/18 (10: 00 AM – 2:00 PM)
Schedule to be determined by Dave Hughen

BHS/BMS TEAM SPORTS HAVE PRIORITY

No activities on Days school is Closed

Use of all gyms and fields are to be coordinated with Mr Hughen

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL AND RECEIPT OF DOCUMENTATION**