

MEMORANDUM

B – Administration

1/23/17

K-8 Issues

- 1 Approval of Leave of Absence for Certified Staff Member – Upon the recommendation of the Chief School Administrator, the Board of Education approves a leave of absence for Elizabeth Nguyen, Special Education Teacher John Hill School, beginning February 9, 2017 through June 1, 2017 utilizing 33 days of accumulated sick days followed by an unpaid leave of absence.
  
- 2 Acceptance of Letter of Resignation from Certified Staff Member – Upon the recommendation of the Chief School Administrator, the Board of Education accepts a letter of resignation from Dianne Lorber, John Hill School Nurse, effective June 30, 2017, for the purpose of retirement.
  
- 3 Approval of Extra Hours for Part-Time Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 4 extra hours for Donna Puizina on January 16, 2017 to attend the Staff In-Service Day, at a rate of \$32.30 per hour. (Donna works part-time)
  
- 4 Approval of Fieldtrips – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following fieldtrip destinations for the 2016-2017 school year:

<u>Group</u>	<u>Destination</u>
Grade 4	NYC Hall of Science
Grades 6-8	New York City
Grades 7-8	Mountain Creek
Grades 1-8 CBI	Roma Pizzeria, Boonton Post Office, Boonton Lanes
  
5. Approval of Homework Club Advisor Substitute – Upon the recommendation of the Chief School Administrator, the Board of Education approves Bevin Huguen as a Homework Club Advisor Substitute at John Hill School, at a rate of \$30.00 per hour for the 2016-2017 school year, with the schedule to be determined based on student enrollment.
  
6. Approval of Dismissal Supervisor - Upon the recommendation of the Chief School Administrator, the Board of Education approves Carolyn Drugac as a dismissal supervisor at John Hill School at a rate of \$30.00 per hour, as per the principal’s schedule, for the 2016-2017 school year.

MEMORANDUM

B – Administration

1/23/17

7. Approval of Bridges to Learning After School Substitute – Upon the recommendation of the Chief School Administrator, the Board of Education approves Lisa Meehan as a Bridges to Learning After School Substitute at the Early Childhood Learning Center at School Street School and John Hill School at a rate of \$18.00 per hour, for the 2016-2017 school year:
8. Approval of Extra Hours for Certified Staff Members – Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 6 extra hours for each of the following certified staff members for preschool open houses on February 8, 2017 (snow date of February 15, 2017) and on Wednesday, April 5, 2017:

<u>Staff Member</u>	<u>Hourly Rate of Pay</u>
Jesica Harbeson	\$60.92
Judith Theiller	\$38.60
Catherine Bruseo	\$40.80

9. Approval of Bridges to Learning General Education Preschool Program Annual Tuition Rate for 2017-2018 – Upon the recommendation of the Chief School Administrator, the Board of Education approves the Bridges to Learning General Education Preschool Program annual tuition rate of \$5,200.00 for the 2017-2018 school year.
10. Approval of Occupational Therapy Internship - Upon the recommendation of the Chief School Administrator, the Board of Education approves Level I Occupational Therapy student, Anna Hoang, Seaton Hall University, to complete a 40-hour occupational therapy internship between 2/7/17-4/4/17, under the supervision of Paul Chiodo, pending criminal background check.