

TOWN OF BOONTON PUBLIC SCHOOLS
436 Lathrop Avenue
Boonton, NJ 07005

July 25, 2016

A regular meeting of the Town of Boonton Board of Education was held at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey and was called to order at 7:30 PM by the Board Secretary, Mr. Michael S. Neves.

Mr. Neves read the following statement:

This is the July 25, 2016 meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided as follows: Notice was served on January 7, 2016 to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present on the call of the roll: Mrs. Sonja Chapman, Mr. Joseph Geslao, Mr. John Gibbons, Mrs. Linda Glosinski, Mrs. Irene LeFebvre, Mrs. Debra Recchia and Mr. Adam Schnitzler. Mr. Christopher Cartelli, Mr. Robert Ezzi and Mr. Robert Siciliano were absent. Also present were Mr. Robert Presuto, Superintendent and Mr. Michael Neves, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Mrs. Recchia and seconded by Mr. Geslao, the following motion was presented for approval to enter Executive Session at 7:35 PM:

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia and Mr. Schnitzler. Absent were Mr. Cartelli, Mr. Ezzi and Mr. Siciliano.

Administrators Present: Mr. Presuto and Mr. Neves

Having no further business in closed executive session, a Motion was made by Mr. Geslao and seconded by Mr. Gibbons, to adjourn executive session at 8:00 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia and Mr. Schnitzler. Absent were Mr. Cartelli, Mr. Ezzi and Mr. Siciliano.

The Board reconvened in open session at 8:00 PM.

The Board gave their Pledge of Allegiance to the Flag.

CORRESPONDENCE - None

LIAISON REPORTS

John Hill School – None

Boonton High School – None

Parent-Teacher Association (PTA) K-8 – None

Home School Association 9-12 – None

Board of Aldermen Representative – Alderman Scott Minter updated the Board on the Alderman's recent meeting and planned actions. Topics covered in their meeting included a presentation from the Freeholders on the County Budget; Boonton Main Street project plans; and a ground slope failure near Gracelord Park. Mr. Minter commented on the recent meeting with Alderman and the Mayor along with District officials at the high school to discuss parking issues on the school premises.

Mr. Gibbons left at 8:05.

Mr. Presuto commented on the possibility of adding spots at the high school. The school will review the awarding of parking spaces to both seniors and juniors. The Town and Board have developed a working/discussion model for a plan to address parking concerns. Student attendance was discussed along with suggestions for promoting improved student attendance.

CHANGE THE ORDER OF THE DAY

On a motion by Mrs. Recchia seconded by Mr. Geslao and with all in favor, order of the day was approved.

MINUTES

On a motion by Mrs. Chapman, seconded by Mr. Geslao, the following motion was offered and approved as follows:

Accept the minutes of the following:

- a. Regular and Executive Sessions July 11, 2016

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Geslao, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia and Mr. Schnitzler. Absent were Mr. Cartelli, Mr. Ezzi Mr. Gibbons and Mr. Siciliano.

PUBLIC COMMENT ON AGENDA ITEMS

Mr. Steve Bossen inquired if the approval of new textbooks included materials in electronic format. Mr. Presuto commented on the reluctance of publishers to use electronic media. They do provide and the district will take advantage of all electronic material and teaching aids that publishers make available.

Mr. Bossen further inquired on policies presented for first reading. Mr. Presuto explained the nature and development of policy in support of state mandated compliance. There was clarification of the difference between a policy and a regulation which supports a policy.

SUPERINTENDENT

Mr. Presuto updated the Board as follows:

- Judy Sorochnykyj presented the annual HIB self-assessment of the district. The top score is seventy eight. A score of fifty two is passing. Mrs. Sorochnykyj explained the basis of the assessment, the process and the compliance items. All three Boonton schools scored seventy eight.
- The registration process of all students will be closing this week. Those students that haven't yet registered will be addressed after the closing date.
- Mr. Presuto is pursuing training to become certified as a cycling coach in the NJ Interscholastic Cycling League. The District could establish a club in both the middle school and high school allowing students to participate in events.

ADMINISTRATION

On a motion by Mrs. Glosinski, seconded by Mrs. Recchia, the following motions were presented for approval: (BK8-1 through BK8-4)

K-8 Issues

1. Approval to Amend Employment Contract for Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the employment contract for Tracy Mischell, John Hill School ELL Teacher, to Step 3 BA (\$54,357) effective September 1, 2016 for the 2016-2017 school year.
2. Approval of Occupational Therapy Intern - Upon the recommendation of the Chief School Administrator, the Board of Education approves Level II Occupational Therapy Intern, Katherine Szydowski, Seton Hall University, to complete 420 hours between 9/7/16-12/30/16, under the supervision of Paul Chiodo.
3. Approval of Student Internship - Upon the recommendation of the Chief School Administrator, the Board of Education approves Thomas Salerno, Rutgers Graduate School of Education, a Social Studies student internship at John Hill School, from September 2016 through December 2016, under the supervision of Terence O'Dell.
4. Approval to Amend Employment Contract for Non-Certified Staff Member – Upon the recommendation of the Chief School Administrator, the Board of Education approves an amendment to the employment contract for Mary Ann Regan to \$35,016, including longevity, for an additional .75 hours per day for the 2016-2017 school year.

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Geslao, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia and Mr. Schnitzler. Absent were Mr. Cartelli, Mr. Ezzi and Mr. Siciliano.

On a motion by Mrs. Gloshinski, seconded by Mrs. Recchia, the following motions were presented for approval: (BK12-1 through BK 12-8)

K-12 Issues

1. Approval to Amend Coaching Assignment - Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the coaching assignment for Steven Petonak from Assistant Boys Soccer Coach to Assistant Girls Soccer Coach at Boonton High School for the 2016-2017 school year at a stipend of \$ 4,433.00 (Step 1).
2. Approval of Curriculum Writer – Upon the recommendation of the Chief School Administrator, the Board of Education approves Alex Rovinsky as a curriculum writer for Chemistry Concepts at Boonton High School during July 2016 and August 2016 for up to 10 hours at a rate of \$30 per hour.

3. Approval of Textbook Adoptions - Upon the recommendation of the Chief School Administrator, the Board of Education approves the adoption of the following textbooks at Boonton High School:

Marketing Essentials, published by McGraw Hill Education, Copyright 2016 for 25 student editions at \$110.70 each for a total of \$2,981.53, including shipping, and

Big Ideas Math - Algebra I, published by Houghton Mifflin Harcourt, Copyright 2015, for 120 student editions at \$98.55 each for a total of \$14,644.84 including shipping and supplemental materials, Big Ideas Math - Geometry, published by Houghton Mifflin Harcourt, Copyright 2015, for 145 student editions at \$98.55 each for a total of \$17,108.59 including shipping and supplemental materials, and Big Ideas Math - Algebra II, published by Houghton Mifflin Harcourt, Copyright 2015, for 145 student editions at \$98.55 each for a total of \$17,108.59 including shipping and supplemental materials.

4. Approval to Amend Employment Contract for Certified Staff Member – Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the employment contract for Staff Member #1619 to \$58,193 plus \$200 longevity, effective September 1, 2016 for the 2016-2017 school year.
5. Approval of Out-of-District Placement - Upon the recommendation of the Chief School Administrator, the Board of Education approves the out-of-district placement of Student State ID# 6118861082–Boonton, at Banyan High School for 2 days per week for the 2016-2017 school year, at a rate of \$287.95 per day, and Bergen Community College for one course, from 9/1/16-12/21/16, at a cost of \$1,071.00 (including fees).
6. Approval of Out-of-District Placement - Upon the recommendation of the Chief School Administrator, the Board of Education approves the out-of-district placement of Student State ID# 8557908476–Lincoln Park, at Cornerstone Day School for the 2016 Summer Program from 7/25/16-9/1/16 and for the 2016-2017 school year, at a rate of \$370.25 per day.
7. Approval of Field Trips – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2016-2017 school year:

<u>Group</u>	<u>Destination</u>
Grades 6-12 Athletics	Zeris Inn & Chrisandis Banquet, Mountain Lakes Randolph HS, Randolph Knights of Columbus, Boonton Hilton Garden Inn, Rockaway Seton Hall University, South Orange Montclair University, Montclair William Paterson University, Wayne

8. Approval of Coach - Upon the recommendation of the Chief School Administrator, the Board of Education approves Megan Minneci as Boonton High School Assistant Field Hockey Coach at a stipend of \$4,433 (Step 1) for the 2016-2017 school year.

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Geslao, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia and Mr. Schnitzler. Absent were Mr. Cartelli, Mr. Ezzi Mr. Gibbons and Mr. Siciliano.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Neves commented on the following:

- Quotes for the John Hill School display sign are in. The lowest quote is under the proposed budget and will be awarded.
- Building cleanup is in full swing. No anticipated delays for school opening are expected.
- Extra Ordinary Aid award was received. The District received \$168,067 as compared to the \$60,000 that was budgeted.

OPERATIONS

Mrs. Chapman updated the Board on the recent Operations Committee meeting. Minutes will be distributed.

On a motion by Mrs. Chapman and seconded by Mrs. Glosinski, the following motion was presented for approval: (DK12-1 through DK 12-9).

K-12 Issues

1. Approval of Bills List – Moved that the Board of Education approves the July 25th, 2016 bills list of \$117,624.15 and that a copy to attached to the minutes.
2. Approval of Check Register - Moved that the Board of Education approves the July 18th, 2016 check register in the amount of \$ 313,860.62 and that a copy be attached to the minutes.
3. Approval of Payroll Related Expenses – Moved that the Board of Education approves the July 15, 2016 Payroll in the total amount of \$260,639.17, Board Share FICA in the total amount of \$15,387.65 and State Share FICA in the total amount of \$4,130.97.
4. Approval of June Transfer Reports – Moved that the Board of Education approves the Transfer Reports for the month ending June 30, 2016, and that a copy be attached to the minutes.
5. Approval of Contract – Moved that the Board of Education approves the contract for the Commission for the Blind & Visually Impaired for student State ID# 9267884293-Boonton for the 2016/2017 school year at a cost of \$1,900.

6. Approval of Non-Public Services - Moved that the Board of Education approves non-public services for the 2016-2017 school year with the Educational Services Commission of Morris County for Non-Public Nursing Services.
7. Approval of Renewal of Health Service Insurance Provider Agreement – Moved that the Board of Education approves the renewal of the health service insurance agreement with Horizon Blue Cross/Blue Shield of New Jersey.
8. Approval of Employee Travel and Related Expense Reimbursements
WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it;

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Sorochynskyj, Judy	7/25/16	NJDOE Achieve Implementation Workshop, Denville, NJ	\$0	\$5.33
Sorochynskyj, Judy	8/4/16	NJDOE for Certification and Professional Development, Morristown, NJ	\$0	\$7.01

9. Approval of March Board Secretary and Treasurer Reports – Moved that the Board of Education approves the report of the Board Secretary and the Treasurer for the month ending March 31, 2016 and that a copy be attached to the minutes.

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Geslao, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia and Mr. Schnitzler. Absent were Mr. Cartelli, Mr. Ezzi Mr. Gibbons and Mr. Siciliano.

POLICY-

Mr. Geslao updated the Board on policies being presented for first reading.

On a motion by Mr. Geslao and seconded by Mrs. Chapman, the following motion was presented for approval: (EK12-1 through EK 12-22).

1. Approval of First Reading of Revisions to Policy #1140 – Affirmative Action Program - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #1140 – Affirmative Action Program, as per the attached.
2. Approval of First Reading of Revisions to Policy #1523 – Comprehensive Equity Plan – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #1523 – Comprehensive Equity Plan, as per the attached.
3. Approval of First Reading of Revisions to Policy #1530 – Equal Employment Opportunities – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #1530 – Equal Employment Opportunities, as per the attached.
4. Approval of First Reading of Revisions to Regulation #1530 – Equal Employment Opportunity Complaint Procedure – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Regulation #1530 – Equal Employment Opportunity Complaint Procedures, as per the attached.
5. Approval of First Reading of Revisions to Policy # 1550 Affirmative Action Program for Employment & Contract Practices - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #1550 Affirmative Action Program for Employment & Contract Practices, as per the attached.
6. Approval of First Reading of Revisions to Policy & Regulation #2220 – Curriculum Content - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy & Regulation #2220 – Curriculum Content, as per the attached.
7. Approval of First Reading of Revisions to Policy #2260 – Affirmative Action Program for School and Classroom Practices - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #2260 – Affirmative Action Program for School and Classroom Practices, as per the attached.
8. Approval of First Reading of Revisions to Policy & Regulation #2411 – Guidance Counseling - Upon the recommendation of the Chief School Administrator, the

Board of Education approves the first reading of revisions to Policy & Regulation #2411 Guidance Counseling, as per the attached.

9. Approval of First Reading of Revisions to Policy & Regulation #2423 – Bilingual and ESL Education – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy & Regulation #2423 – Bilingual and ESL Education, as per the attached.
10. Approval of First Reading of Revisions to Policy #2610 – Educational Program Evaluation – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #2610 – Educational Program Evaluation, as per the attached.
11. Approval of First Reading of Revisions to Policy #2622 – Student Assessment – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #2622 – Student Assessment, as per the attached.
12. Approval of First Reading of Revisions to Policy #5339 – Screening for Dyslexia – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #5339 – Screening for Dyslexia, as per the attached.
13. Approval of First Reading of Revisions to Policy #5460 – High School Graduation – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of Revisions to Policy #5460 – High School Graduation, as per the attached.
14. Approval of First Reading of Revisions to Policy #5514 – Student Use of Vehicles on School Grounds – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #5514, as per the attached.
15. Approval to Abolish Regulation #5514 – Student Use of Vehicles – Upon the Recommendation of the Chief School Administrator, the Board of Education approves to abolish Regulation #5514 – Student Use of Vehicles.
16. Approval of First Reading of Revisions to Policy #5750 – Equal Educational Opportunity – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #5750 – Equal Educational Opportunity, as per the attached.
17. Approval of First Reading of Revisions to Policy #5755 – Equity in Educational Programs and Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #5755 – Equity in Educational Programs and Services, as per the attached.

18. Approval of First Reading of Policy #7481 – Unmanned Aircraft Systems –Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of Policy #7481 – Unmanned Aircraft Systems, as per the attached.
19. Approval of First Reading of Revisions to Policy & Regulation #8441 – Care of Injured and Ill Persons – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy & Regulation #8441 – Care of Injured and Ill Persons, as per the attached.
20. Approval of First Reading of Policy #8454 – Management of Pediculosis – Upon the recommendation of the Chief School Administrator, the Board of Education, approves the first reading of Policy #8454 – Management of Pediculosis, as per the attached.
21. Approval of First Reading of Revisions to Policy #8630 – Bus Driver/Bus Aide Responsibility – Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Policy #8630 – Bus Driver/Bus Aide Responsibility, as per the attached.
22. Approval of First Reading of Revisions to Regulations #8630 – Emergency School Bus Procedures - Upon the recommendation of the Chief School Administrator, the Board of Education approves the first reading of revisions to Regulation #8630 – Emergency School Bus Procedures, as per the attached.

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Geslao, Mrs. Glosinski, Mrs. LeFebvre, Mrs. Recchia and Mr. Schnitzler. Absent were Mr. Cartelli, Mr. Ezzi Mr. Gibbons and Mr. Siciliano.

REPORTS FROM BOARD REPRESENTATIVES

HS Committee - None

Communications – A Bill to address Payment In Lieu Of Taxes continues its path through the NJ Legislature.

ESC – None

MCSBA – None

NJSBA – Mrs. LeFebvre commented on her recent tour of Fort Dix with the ARMY relative to the I STEM program to encourage civilians and students to take interest in technology and engineering programs. Internships and instructional programs are available to students with a military commitment. Mrs. LeFebvre passed on information to the Superintendent to review for student options.

OPEN PUBLIC COMMENT

Steve Bossen requested an update on a questions concerning egress from the John Hill School Auditorium. Mr. Neves explained that annually the fire department inspects and approves the safety and exits routes from the building.

Mr. Bossen further commented that he has information on motors that can be wired to district security systems to activate window blinds centrally. The information will be forwarded to the superintendent.

DISTRICT WIDE HIB REPORT – None

OTHER BUSINESS OF THE BOARD

Mrs. Gloshinski requested that policies be released as soon as possible for ease of review by Board members. This will be accommodated through the district's board package software system.

Mrs. LeFebvre inquired to a parent's request to offer a school winter track program. Mr. Presuto will follow up with the athletic director and report back to the Board.

ADJOURNMENT

Having no further business to be brought before the Board, a motion was made by Mrs. Chapman, seconded by Mrs. Gloshinski to adjourn at 8:58 PM.

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Geslao, Mrs. Gloshinski, Mrs. LeFebvre, Mrs. Recchia and Mr. Schnitzler. Absent were Mr. Cartelli, Mr. Ezzi Mr. Gibbons and Mr. Siciliano.

Respectfully Submitted,

Michael S. Neves

Board Secretary

BOARD APPROVAL: August 8, 2016