

TOWN OF BOONTON PUBLIC SCHOOLS
436 Lathrop Avenue
Boonton, NJ 07005

July 11, 2016

THE FOLLOWING MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT MEETING.

A regular meeting of the Town of Boonton Board of Education was held at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey and was called to order at 7:30 PM by the Board Secretary, Mr. Michael S. Neves.

Mr. Neves read the following statement:

This is the July 11, 2016 meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided as follows: Notice was served on January 7, 2016 to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present on the call of the roll: Mrs. Sonja Chapman, Mr. Robert Ezzi, Mr. Joseph Geslao, Mr. John Gibbons, Mrs. Linda Glosinski, Mrs. Irene LeFebvre, Mr. Adam Schnitzler and Mr. Robert Siciliano. Mr. Christopher Cartelli and Mrs. Debra Recchia, were absent. Also present were Mr. Robert Presuto, Superintendent and Mr. Michael Neves, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion by Mrs. LeFebvre and seconded by Mr. Geslao, the following motion was presented for approval to enter Executive Session at 7:35 PM:

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Student matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mr. Cartelli and Mrs. Recchia were absent.

Administrators Present: Mr. Presuto and Mr. Neves

Having no further business in closed executive session, a Motion was made by Mrs. LeFebvre and seconded by Mr. Siciliano, to adjourn executive session at 8:00 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mr. Cartelli and Mrs. Recchia were absent.

The Board reconvened in open session at 8:00 PM.

The Board gave their Pledge of Allegiance to the Flag.

CORRESPONDENCE

Mrs. LeFebvre commented on a letter received from the New Jersey Department of Education that indicated receipt of the District's Corrective Action Plan relative to the 2013 NCLB audit and resolution.

LIAISON REPORTS

John Hill School – None

Boonton High School – None

Parent-Teacher Association (PTA) K-8 – None

Home School Association 9-12 – None

Board of Aldermen Representative – Alderman Scott Minter indicated that there was no report as the Alderman have not meet since the Board last meeting. Mr. Minter commented that the Alderman will with work with the high school relative to parking for the upcoming school year. He further commented that the Alderman have interest in learning more about the Governor's recent proposal for school funding.

CHANGE THE ORDER OF THE DAY

On a motion by Mr. Siciliano seconded by Mrs. Glosinski and with all in favor, order of the day was approved.

MINUTES

On a motion by Mr. Geslao, seconded by Mr. Siciliano, the following motion was offered and approved as follows:

Accept the minutes of the following:

- a. Regular and Executive Sessions May 23, 2016

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mr. Ezzi abstained. Mr. Cartelli and Mrs. Recchia were absent.

PUBLIC COMMENT ON AGENDA ITEMS

Mr. Steve Bossen thought it was “excessive” to pay sick and vacation days to retiring staff. Mrs. Chapman explained that the reimbursement is contractual and protects staff for catastrophic illness versus using sick days in anticipation of retirement. The payout of days improves the operational concerns of the District. Mr. Bossen asked that this be reviewed in next round of negotiations. Mr. Bossen further questioned the installation of cameras on the school buses and suggested parents be notified that cameras would be present on the new bus.

SUPERINTENDENT

Mr. Presuto updated the Board on:

- Technology projects will be ongoing through the summer and the beginning of the school year.
- The high school storage space is being evaluated and organized. Obsolete materials are being disposed.
- Summer programs run by the Town Recreation Department have significant participation but also impact the ability to clean and organize the building.
- Explained curriculum writing planned for the summer and the staff cost to perform the writing of curriculum.

ADMINISTRATION

On a motion by Mrs. Glosinski, seconded by Mrs. Chapman, the following motions were presented for approval: (BK8-1 through BK8-5)

K-8 Issues

1. Approval of Curriculum Writers – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following curriculum writers at School Street School/John Hill School during July 2016 and August 2016 at a rate of \$30 per hour each:

<u>Staff Member</u>	<u>Course</u>	<u>Number of Hours</u>
Nicole Pollina	Social Studies/Kindergarten	Up to 10 hours
Laura Baseil	Social Studies/Kindergarten	Up to 10 hours
Tracy Paulozzo	Social Studies/1 st Grade	Up to 20 hours
Lynn Bariso	Social Studies/2 nd Grade	Up to 20 hours
Dina Davis	Social Studies/3 rd Grade	Up to 20 hours
Amy Smith	Social Studies/4 th Grade	Up to 20 hours
Ellen Christian	Social Studies/5 th Grade	Up to 20 hours
Susan Barone	Social Studies/6 th Grade	Up to 20 hours
Marybeth Comer	Social Studies/7 th Grade	Up to 20 hours
Terence O'Dell	Social Studies/8 th Grade	Up to 20 hours

2. Acceptance of Letter of Resignation from Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education accepts a letter of resignation from Lillian Bickhardt, John Hill School Special Education Teacher, effective August 31, 2016.

3. Approval to Amend Employment Contract of Non-Certified Aide Teaching One Period - Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the employment contract for Diane Dewland, effective September 1, 2016 for the 2016-2017 school year to \$36,557.00 (75.714% Step 2 Aide (\$23,355.95) + 24.286% Step 2 BA (\$13,201.14)). The percentages per assignment were inadvertently reversed on a previous agenda.

4. Approval of Appointment of Non-Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves Gail Corbosiero to the position of Paraprofessional, School Street School at a salary of \$31,492.00 (Step 4 - \$24.45 per hour x 7 hours per day x 184 days), effective September 1, 2016 for the 2016-2017 school year.

5. Approval of Sick Day Payout for Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves a sick day payout to Nancy Mentone in the amount of \$10,110.00 for 168.5 accumulated unused sick days at a rate of \$60.00 per day.

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mr. Cartelli and Mrs. Recchia were absent.

On a motion by Mrs. Glosinski, seconded by Mr. Ezzi, the following motions were presented for approval: (BK12-1 through BK 12-10 and BK 12-12 through BK 12-13)

K-12 Issues

1. Approval of Curriculum Writers – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following curriculum writers at Boonton High School during July 2016 and August 2016 at a rate of \$30 per hour each:

Staff Member	Course	Number of Hours
Evan Price	Biology Honors	Up to 20 hours
Heba Obeidallah	Chemistry Honors	Up to 20 hours
Devon Engelberger	Exercise Science & Nutrition	Up to 40 hours
Amanda Fuller	Foundations of English	Up to 40 hours
Amanda Fuller	World Literature - Pull Out Replacement	Up to 40 hours
Evan Levy	Pre-Algebra	Up to 40 hours
Even Levy	Senior Math	Up to 20 hours
Natalie Perez	Algebra I & Algebra I Honors	Up to 40 hours
Stephen Young	Algebra II & Algebra II/Trig Honors	Up to 40 hours
Linda Gross	Geometry & Geometry Honors	Up to 40 hours
Michael London	EF Calculus Honors	Up to 40 hours
Michael London	Calculus Honors	Up to 40 hours
Daniel Kohler	Introduction to Marketing	Up to 20 hours
Daniel Kohler	Marketing	Up to 40 hours
Robert Davis	Business Administration	Up to 40 hours
Robert Davis	Personal Finance	Up to 20 hours
Daniel Matarazzo	Computer Language Programming I	Up to 40 hours
Daniel Matarazzo	Web & Graphic Design	Up to 40 hours
Vicki Cornell	Introduction to Engineering	
	Honors/Dual Credit	Up to 40 hours
Bob Bongo	World History	Up to 20 hours
Bob Bongo	Criminal Justice	Up to 20 hours
Matt Podwoski	Social and Cultural Anthropology	Up to 20 hours

2. Approval of Field Trips – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2016-2017 school year:

Group	Destination
Grades 6-8	Tourne Park
Grades 6-8	William Paterson University

3. Approval of Coach - Upon the recommendation of the Chief School Administrator, the Board of Education approves Jordan Melillo as the Assistant Field Hockey Coach at Boonton High School at a stipend of \$4,433.00 (Step 1) for the 2016-2017 school year.
4. Approval of Volunteer Coach - Upon the recommendation of the Chief School Administrator, the Board of Education approves Stephen Petonak as a Wrestling Volunteer Coach at Boonton High School for the 2016-2017 school year.
5. Approval of Sick Day Payout for Non-Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves a sick day payout to Debrah Stora in the amount of \$7,380.00 for 184.5 accumulated unused sick days at a rate of \$40.00 per day.

6. Approval of Sick Day Payout for Administrator - Upon the recommendation of the Chief School Administrator, the Board of Education approves a sick day payout to Bobbie Stenvall in the amount of \$7,862.50 for 92.5 accumulated unused sick days at a rate of \$85.00 per day
7. Approval of Vacation Day Payout for Administrator - Upon the recommendation of the Chief School Administrator, the Board of Education approves a vacation day payout to Bobbie Stenvall in the amount of \$8,992.97 for 16.8 vacation days plus one carryover date at a rate of \$505.22 per day.
8. Approval of Extra Hours for School Nurse – Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 40 extra hours during the summer of 2016 for Marcia Tucci for nursing work for the purpose of sports physicals and health related professional activities at an hourly rate of pay of \$60.42.
9. Approval of District-Wide Residency/Truancy Officer - Upon the recommendation of the Chief School Administrator, the Board of Education approves Robert Greenfield as the District-Wide Residency/Truancy Officer, at a rate of \$25 per hour, not to exceed \$25,000, for the 2016-2017 school year.
10. Approval to Amend Employment Contract for Certified Staff Member – Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the employment contract for Jillian Glaser, Part-Time Title I Program English / Language Arts Teacher, to \$32,614 (.6 Step 3/BA - \$54,357). Ms. Glaser was inadvertently placed on Masters Guide on previous agenda.
11. Withdrawn by the Superintendent
12. Approval of Sick Day Payout for Administrator - Upon the recommendation of the Chief School Administrator, the Board of Education approves a sick day payout to Charlene Castellano in the amount of \$6,120.00 for 72 accumulated unused sick days at a rate of \$85.00 per day
13. Approval of Advisor - Upon the recommendation of the Chief School Administrator, the Board of Education approves Leah Birchler as the Anti-Bullying Coordinator at Boonton High School for the 2016-2017 school year at a stipend of \$1,930.00.

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mr. Cartelli and Mrs. Recchia were absent.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Neves commented on the following:

- Site work commenced at School Street School on July 11, 2016. Cement work on sidewalks will be followed by paving. Town engineer will be on site to discuss depressed curbs at the corner of Birch Street and Liberty Street.
- School interior room cleaning and painting are underway. John Hill School will be later pending access to building. The Town's recreation program is very well attended with up to three hundred resident students attending. With the high level of summer building use, adjustments to summer maintenance schedules will be made.
- O'Dell Beckham Football Camp will be held at the high school on July 16, 2016. It is anticipated visitor and traffic will increase. Mr. Siciliano suggested that the police be notified. Mr. Neves will alert the police department.
- A replacement bus for the District is expected to be delivered by the second week of October. The cost of the bus is within budget.
- Fence replacement to be discussed at the operations committee meeting on July 25, 2016. Replacement cost will be at or under budget. The committee will determine the extent of fencing replaced.
- Locker replacement in Jock Hall will commence the week of July 18th.
- High school bathroom renovations may start before the end of summer. It is expect the renovations will go into the school year. An update on the timing will be made at the July 25, 2016 operations committee meeting.
- Replacement of the District's minivan is placed. The current vehicle will be liquidated through GOVDEALS.com.
- The buildings and grounds department tested lawn mower equipment. A decision on the equipment will be made during the summer of 2016.
- John Hill School sign should be awarded at the July 25, 2015 board meeting.

OPERATIONS

On a motion by Mrs. Chapman and seconded by Mr. Gibbons, the following motions were presented for approval: (DK12-1 through DK 12-8).

K-12 Issues

1. Approval of Bills List – Moved that the Board of Education approves the July 11, 2016 bills list of \$413,509.37 and that a copy to attached to the minutes.
2. Approval of Payroll Related Expenses – Moved that the Board of Education approves the June 22, 2016 Payroll in the total amount of \$799,371.28, Board Share FICA in the total amount of \$18,362.66 and State Share FICA in the total amount of \$41,309.40.
3. Approval of Authorization to Submit Safety Grant – Upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves to authorize the submission of the Safety Grant, in the amount of \$6,200 for the purpose of several potential projects including sidewalk and stair repair including trip and fall hazards.

4. Approval of Scholarship Checks – Moved that the Board of Education approves the John W. Adams scholarship checks to the following recipients:

Name of Recipient	Dollar Amount of Award	Year of Expiration
William Hecox	\$4000	2016
Brianna Fias	\$4000	2017

5. Approval of Contract for Web Hosting and Mobile App – Moved that the Board of Education approves School Dude to provide online Technology Essentials Incident and Technology Essentials Insight programs at a total cost of \$5,990 for the 2016-2017 school year, inclusive of first year set up fees.

6. Motion to Award - Purchase of 2017 Model Year 54 Passenger Blue Bird “Vision” School Bus with Gas Engine and Air Brakes as per Bid Item # 8 in the Middlesex Regional Education Services Commission Cooperative Bid (Educational Services Commission of NJ) Opened on 10/14/2015 per the attached quotation.

7. Approval of Employee Travel and Related Expense Reimbursements

WHEREAS, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

RESOLVED, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Robert Presuto	7/12/16	Morris County Police Academy – Safety	\$0	\$7.00
Robert Presuto	7/13/16	Morristown Administration Building-Mosquito	\$0	\$6.08

		Virus		
Robert Presuto	7/25/16	Morris County Vocational School-Achieve Implementation	\$0	\$5.33
Rosemarie Sullivan	8/4/16	St. Elizabeth Certification Workshop	\$0	\$7.00
Robert Presuto	9/23/16	Passaic Safety Academy-All Hazards Workshop	\$0	\$10.04

8. Approval of Use of Facilities – Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

USE OF FACILITIES

July 11th, 2016

Permit #	Requested by / Facility / Dates
16/17-0014	Jr. Bombers Football -Camp BHS – Turf and Practice Field Monday – Friday, July 25 th - 29 th , 2016 (3:00 PM – 6:00 PM)
16/17-0015	National Wing –T Football - Camp BHS – Turf Sunday, July 17 th , 2016 (12:00 PM- 6:00 PM) Monday, July 18 th , 2016 (8:30 AM – 4:30 PM) Tuesday, July 19 th , 2016 (8:30 AM – 12:30 PM)

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION
FINAL APPROVAL**

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mr. Cartelli and Mrs. Recchia were absent.

POLICY - Mr. Geslao updated the board on the latest meeting. Several policies were reviewed. Policies will be brought for first reading at the next meeting. Minutes will be circulated to the board.

REPORTS FROM BOARD REPRESENTATIVES

HS Committee - None

Communications – None

ESC – None

MCSBA – Mrs. LeFebvre updated the Board on discussion topics for future meetings which included the Governor’s school funding formula proposal and a town’s use of payment in lieu of taxes statute.

NJSBA – Mrs. LeFebvre commented she will be attending a STEM program at Fort Dix that may benefit students’ learning. An update to the Board will be presented.

OPEN PUBLIC COMMENT

Mr. Steven Bossen commented that the Town will be turning 150 year old in March of 2017. Mr. Bossen invited the Board to attend a celebration planning at the town hall on August 2, 2016 at 7:00 PM

DISTRICT HIB REPORT – None

OTHER BUSINESS OF THE BOARD

Mrs. Glosinski commented that a draft of the District’s strategic plan would available in September.

EXECUTIVE SESSION

On a motion by Mrs. Chapman and seconded by Mr. Gibbons, the following motion was presented for approval to enter Executive Session at 8:38 PM:

BE IT RESOLVED, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Student Matters

BE IT FURTHER RESOLVED, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

BE IT FURTHER RESOLVED, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION MAY BE TAKEN

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mr. Cartelli and Mrs. Recchia were absent.

Having no further business in closed executive session, a Motion was made by Mrs. LeFebvre and seconded by Siciliano, to adjourn executive session at 9:53 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mr. Cartelli and Mrs. Recchia were absent.

On a motion by Mrs. LeFebvre and seconded by Mr. Siciliano, the Board moved to uphold its original determination that HIB case JHS-21 is unconfirmed.

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mr. Cartelli and Mrs. Recchia were absent

ADJOURNMENT

Having no further business to be brought before the Board, a motion was made by Mr. Schnitzler, seconded by Mr. Ezzi, to adjourn at 9:55 PM.

On roll call, the motion was approved. Voting yes were Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. LeFebvre, Mr. Schnitzler and Mr. Siciliano. Mr. Cartelli and Mrs. Recchia were absent.

Respectfully Submitted,

Michael S. Neves

Board Secretary

BOARD APPROVAL: July 25, 2016