

TOWN OF BOONTON PUBLIC SCHOOLS  
436 Lathrop Avenue  
Boonton, NJ 07005

June 26, 2017

A regular meeting of the Town of Boonton Board of Education was held at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey and was called to order at 7:30 PM by the Board Secretary, Mr. Michael S. Neves.

Mr. Neves read the following statement:

This is the June 26, 2017 meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided as follows: Notice was served on January 7, 2017 to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present on the call of the roll, Mr. Christopher Cartelli, Mr. Robert Ezzi, Mr. Joseph Geslao, Mr. John Gibbons, Mrs. Linda Glosinski, Mrs. Loren Katsakos, Mrs. Irene LeFebvre and Mrs. Debra Recchia. Also present were Mr. Robert Presuto, Superintendent and Mr. Michael Neves, School Business Administrator/Board Secretary. Mrs. Sonja Chapman was absent.

**EXECUTIVE SESSION**

On a motion by Mrs. Katsakos and seconded by Mrs. Recchia, the following motion was presented for approval to enter Executive Session at 7:35 PM:

**BE IT RESOLVED**, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

**BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

**BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

ACTION WILL BE TAKEN

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. Katsakos, Mrs. LeFebvre, and Mrs. Recchia. Mrs. Chapman was absent.

Mr. Presuto and Mr. Neves left the meeting at 7:45 PM.

Having no further business in closed executive session, a Motion was made by Mr. Geslao and seconded by Mrs. Recchia, to adjourn executive session at 8:00 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Glosinski, Mrs. Katsakos, Mrs. LeFebvre, and Mrs. Recchia. Mrs. Chapman was absent.

The Board reconvened in open session at 8:00 PM.

Administrators Mr. Presuto and Mr. Neves were present.

The Board gave their Pledge of Allegiance to the Flag.

**CORRESPONDENCE** – Mr. Presuto addressed an email from a parent relative to safety concerns at School Street School.

**LIAISON REPORTS** -  
John Hill School – None

Boonton High School – None

Parent-Teacher Association (PTA) K-8 – None

Home School Association 9-12 – Ms. Gabrielle Bohon updated the activities and fundraisers. Scholarship applications are available.

Board of Aldermen Representative – None

**CHANGE THE ORDER OF THE DAY**

On a motion by Mr. Cartelli, seconded by Mrs. Recchia and with all in favor, order of the day was approved.

**MINUTES**

On a motion by Mr. Geslao, seconded by Mrs. Katsakos, the Board accepted the following minutes from previous sessions:

Accept the minutes of the following:

- a. Executive sessions May 22, 2017
- b. Regular and Executive Session of June 12, 2017

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. Katsakos, Mrs. LeFebvre, and Mrs. Recchia. Mrs. Chapman was absent.

**PUBLIC COMMENT ON AGENDA ITEMS** – None

**SUPERINTENDENT**

Mr. Presuto updated the Board on the following:

- Mr. Presuto acknowledged the Boonton High School students, parents, Board and staff for a smooth graduation process and a successful school year.
- Mr. Presuto thanked Mr. Neves for his work and dedication to the District.

**ADMINISTRATION**

Mrs. Gloshinski commented on the last committee meeting and discussed the personnel motions.

On a motion by Mrs. Gloshinski, seconded by Mr. Geslao, the following motions were presented for approval: (XI.B.K-8.1 through XI.B.K-8.12)

**K-8 Issues**

1. Approval of Appointment of Certified Staff Members - Upon the recommendation of the Chief School Administrator, the Board of Education approves the appointment of the following certified staff members effective September 1, 2017 for the 2017-2018 school year:

Kristen Houser to the position of Music Teacher, John Hill School at a salary of \$55,157.00 (Step 3/BA), and

Jocelyn Maturo to the position of Special Education Teacher, School Street School, at a salary of \$55,157 (Step 3/BA)

2. Approval of Long-Term Leave Elementary Replacement Teacher - Upon the recommendation of the Chief School Administrator, the Board of Education approves Samantha Fink as a Long-Term Leave Elementary Replacement Teacher at John Hill School, at a salary of \$53,957.00 (Step 1 BA) pro-rated from September 1, 2017 through December 22, 2017.

3. Approval of Appointment of Non-Certified Paraprofessional Teaching Percentage of Time – Upon the recommendation of the Chief School Administrator, the Board of Education approves Elisabeth Cunningham to the position of Non-Certified Paraprofessional teaching a percentage of time effective September 1, 2017 for the 2017-2018 school year:

<u>Aide Step</u>	<u>Aide Percent</u>	<u>Teaching Step</u>	<u>Teaching Percent</u>	<u>Total Salary</u>
1	67.42%	1 MA	32.58%	\$40,280.00

4. Approval of John Hill School Lunch / Recess Detention Monitor Job Description and Evaluation Instrument - Upon the recommendation of the Chief School Administrator, the Board of Education approves the job description and evaluation instrument for John Hill School Lunch / Recess Detention Monitor, as per the attached.
5. Approval of Curriculum Writers – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following curriculum writers at School Street School/John Hill School during July 2017 and August 2017 at a rate of \$30 per hour each:

<u>Staff Member</u>	<u>Course</u>	<u>Number of Hours</u>
Debora Acevedo	Spanish Grades 4-5	Up to 20 hours
Debora Acevedo	Spanish Culture Grades K-3	Up to 40 hours
Melanie Chin	Academically Talented – Grades 3, 5, 6, 7, & 8	Up to 50 hours
Jennifer Crithary	Science Grade 7	Up to 40 hours
Natasha Laderach	Academically Talented – Grades 1, 2 & 4	Up to 30 hours
Jamie McCue	Science Grades 6	Up to 40 hours
Peter Nosal	Science Grade 8	Up to 40 hours
Natalie Perez	Pre-Algebra Accelerated Grade 8	Up to 20 hours
Amanda Sheehan	Physical Education Grades K and Grades 5-8	Up to 100 hours
Michael Smulewicz	Pre-Algebra Accelerated Grade 7	Up to 20 hours

6. Approval to Revise Related Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves to revise the related services to be utilized at School Street School PSD program and John Hill School MD program, as follows, to be provided by The Uncommon Thread, at a total cost not to exceed \$73,960:

2017 Summer Program – BCBA, 3 hours per week for 6 weeks

2017-2018 School Year – BCBA, 1 day per week and Behaviorist 2 days per week

7. Approval to Revise Rate of Pay for Outside Evaluation - Upon the recommendation of the Chief School Administrator, the Board of Education approves to revise the rate of pay for the central evaluation and referral for Student State ID# 2636883698–Boonton from \$200.00 to \$222.00.
8. Approval of Hours for Aide Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 50 total hours for Kathleen Foley to assist and supervise the following John Hill School students for the 2017-2018 school year during soccer season, at a rate of \$25.09 per hour:  
 Student State ID# 8861615985 - Boonton  
 Student State ID# 5749692843 - Boonton  
 Student State ID# 2636883698 - Boonton

9. Approval of Sick Day Payouts for Certified Staff Members - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following sick day payouts for certified staff members:

Certified Staff Member #130 - \$1,890.00 (31.5 days @ \$60.00 per day)  
 Certified Staff Member #295 - \$12,780.00 (213 days @ \$60.00 per day)  
 Certified Staff Member #197 - \$10,860.00 (181 days @ \$60.00 per day)

10. Approval of Sick Day Payout for Non-Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following sick day payout for non-certified staff member:

Non-Certified Staff Member #169 – \$5,130.00 (171 days @ \$30.00 per day)

11. Approval of Field Trips – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations during July and August 2017:

<u>Group</u>	<u>Destination</u>
Preschool	Boonton Holmes Library
Grades 6-8 Field Hockey	Montclair State University

12. Approval to Rescind Appointment of Long-Term Leave Elementary Teacher - Upon the recommendation of the Chief School Administrator, the Board of Education to rescind the appointment of Tatiana Matyola, Long-Term Leave Elementary Teacher, John Hill School, effective June 23, 2017.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mrs. Gloshinski, Mrs. Katsakos, Mrs. LeFebvre, and Mrs. Recchia. Mrs. Chapman was absent.

Mrs. Gloshinski thanked those that volunteer their services to the district.

On a motion by Mrs. Gloshinski, seconded by Mr. Cartelli, the following motions were presented for approval: (XI.B.K-12.1 through XI.B.K-12.20)

#### K-12 Issues

1. Approval of Network Technician Job Description and Evaluation Instrument - Upon the recommendation of the Chief School Administrator, the Board of Education approves the job description and evaluation instrument for Network Technician, as per the attached.
2. Approval to Amend Employment Contract for Non-Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the employment for Brian Hoyos, Technology Technician, to Network Technician, and further amend his salary to \$40,000.00 effective July 1, 2017 for the 2017-2018 school year.

3. Approval of District-Wide Central Registration Assistant – Upon the recommendation of the Superintendent, the Board of Education approves Kimberly DiBenedetto as District-Wide Central Registration Assistant at a stipend rate of \$5,000.00, from July 1, 2017 through June 30, 2018.
4. Approval of Volunteer Coach - Upon the recommendation of the Superintendent, the Board of Education approves Maria Patterson as a volunteer field hockey coach at Boonton High School for the 2017-2018 school year.
5. Approval of Field Trips – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations during August 2017:

Group	Destination
Grades 6-12	Spooky Nook Sports Training Facility (Field Hockey)
Grades 9-12	Tourne County Park (Field Hockey)

6. Approval to Amend Start Date for Administrators - Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the start date for Rebecca Kipp-Newbold (Supervisor-Humanities, Boonton High School) and Ray Sawyer (Supervisor-STEM, Boonton High School) from September 1, 2017 to July 1, 2017.
7. Acceptance of Letter of Resignation from Coach - Upon the recommendation of the Chief School Administrator, the Board of Education accepts a letter of resignation from Stephanie Ruhle, Boonton High School Assistant Field Hockey Coach, effective June 19, 2017.
8. Approval of Curriculum Writers – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following curriculum writers at Boonton High School during July 2017 and August 2017 at a rate of \$30 per hour each:

Staff Member	Course	Number of Hours
Joseph Diaz	Spanish Conversations/Culture	Up to 40 hours
Vicki Cornell	Intro to Architecture Honors/DC	Up to 40 hours
Amanda Fuller	Foundations of English 2, 3 & 4 – Special Education	Up to 60 hours
Amanda Fuller	English 1, 2, 3 & 4 – Special Education	Up to 80 hours
Amanda Fuller	Reading – Special Education	Up to 20 hours
Sandra Greene	Foundations of Math 1, 2, 3 & 4- Special Education	Up to 80 hours
Sandra Greene	Math 1, 2, 3, & 4 – Special Education	Up to 80 hours
Sandra Greene	Math – Special Education	Up to 20 hours
Edward Haddad	Advanced Music Theory	Up to 40 hours
Edward Haddad	Concert Choir	Up to 40 hours

Edward Haddad	Music Theory – Honors/DC	Up to 20 hours
Vincent LoGiudice	Applied Psychology	Up to 20 hours
Jody Oliveri	Art Major	Up to 40 hours
Jody Oliveri	Art Portfolio-2D Design Honors/DC	Up to 40 hours
Michael London	Pre-Calculus Honors	Up to 20 hours
Daniel Matarazzo	Gaming Technology	Up to 40 hours
William McKenzie	Biology, Special Education	Up to 20 hours
William McKenzie	Physical Science, Special Education	Up to 20 hours
Jody Oliveri	Photography Major (Digital) – Honors / DC	Up to 40 hours
Jody Oliveri	Computer Yearbook	Up to 40 hours
Natalie Perez	Intro to College Math	Up to 20 hours
Natalie Perez	Topics in Math	Up to 40 hours
Courtenay Shera	Exploring Science Fiction	Up to 40 hours

9. Approval of Advisors - Upon the recommendation of the Chief School Administrator, the Board of Education approves the following advisors and stipends at Boonton High School for the 2017-2018 school year:

<u>Advisor</u>	<u>Position</u>	<u>Stipend</u>
Roxanne London	Grade 9 Class Advisor	\$1,410.00
Michelle McBride	Grade 10 Class Advisor	\$1,410.00
Pamela Jones	Grade 11 Class Advisor	\$2,030.00
Louisa Sinatra	Grade 12 Class Advisor	\$2,030.00
Dawn Hebert	AVA Coordinator	\$1,490.00
Alan Masters	Band Director	\$9,771.00
John Cumbo	Broadcasting	\$2,030.00
Edward Haddad	BHS Chorus	\$ 658.00
Robin Schwab	Club Alliance Co-Advisor	\$ 182.00
Diana Callahan	Club Alliance Co-Advisor	\$ 182.00
Laurene Carey	French Club	\$ 364.00
Daniel Matarazzo	Robotics Club	\$ 364.00
Vicki Cornell	Stem Club/TSA	\$ 364.00
Christina Buck	Spanish Club Co-Advisor	\$ 182.00
Karen Reich	Spanish Club Co-Advisor	\$ 182.00
Frank Dunn	Spirit Squad Co-Advisor	\$ 182.00
Edward Haddad	Spirit Squad Co-Advisor	\$ 182.00
Robert Davis	Stock Market	\$ 364.00
Edward Haddad	Drama Chorus	\$1,740.00
Edward Haddad	Drama Director	\$3,844.00
Alan Masters	Drama Music Director	\$1,740.00
John Cumbo	Drama Producer	\$1,451.00
Jody Oliveri	Expressions Literary Magazine	\$ 736.00
Alfred Bellini	Football Video	\$ 873.00
Kim DiBenedetto	GSA Co-Advisor	\$2,117.00
Lane Balaban	GSA Co-Advisor	\$2,117.00
Katherine Glass	GSA Co-Advisor	\$2,117.00
Alan Masters	Jazz Band	\$1,647.00

Pamela Jones	Key Club	\$ 736.00
Christopher Hurd	National Honor Society	\$ 364.00
Pamela Jones	Peer Leadership Head	\$1,737.00
Colleen Faessinger	Peer Leadership Assistant	\$ 947.00
Frank Dunn	SRA Advisor	\$4,446.00
Karen Bonanni	SRA Financial Coordinator	\$2,313.00
Courtenay Shera	Transportation Supervisor	\$ 3,209.00
Sandy Seegers	Wampus	\$1,323.00
Jody Oliveri	Yearbook	\$3,224.00
Melanie Sohl	Ski Club Facilitator	\$ 306.00

10. Approval of Gateway Academy Coordinator - Upon the recommendation of the Chief School Administrator, the Board of Education approves James Nash as the Gateway Academy Coordinator at Boonton High School effective September 1, 2017 for the 2017-2018 school year, at a stipend of \$10,000.00.

11. Approval of Out-of-District Placement – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following out-of-district placement for the 2017 Extended School Year Program and 2017-2018 School Year, and that transportation be arranged as required:

<u>Student State ID</u>	<u>School</u>	<u>Total Days</u>	<u>Per Day Rate</u>
#8003230979-LP	Gramon School	212	\$355.07

12. Approval of Out-of-District Extended School Year Placement – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following out-of-district extended school year place placement for the 2017 Extended School Year Program, and that transportation be arranged as required:

<u>Student State ID#</u>	<u>School</u>	<u>Days</u>	<u>Per Day Rate</u>
8409507387-LP	Livingston Senior HS	30	\$73.00

13. Approval of Hours for Aide Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 160 total hours for Clare Zarzecki and Kathleen Post to assist Student State ID# 3913963711-Boonton, for cheerleading and during the Boonton High School football season for the 2017-2018 school year, at a rate of \$25.09 per hour each.

14. Approval of Hours for Aide Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 160 total hours for Lorraine Kiernan and Kathleen Post to assist Student State ID#5028089364-Boonton, during the 2017-2018 Boonton High School girls soccer season, at a rate of \$25.09 per hour each.



15. Approval of Hours for Aide Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 100 total hours for Alfred Bellini to assist, train and supervise as equipment manager, the following students during the 2017-2018 Boonton High School Boys soccer season, at a rate of \$25.09 per hour:
- Student State ID# 4879134120 – Boonton  
Student State ID# 5153109356 – Boonton
16. Approval of Substitute Teachers/Aides/Secretaries for the 2017 Summer Extended School Year Program - Upon the recommendation of the Chief School Administrator, the Board of Education approves Brianna Affinito and Margaret McCollum as Substitute Teachers/Aides/Secretaries for the 2017 Summer Extended School Year Program, pending receipt of Substitute Certificate.
17. Approval to Amend Vacation Day Payout for Administrator - Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the vacation day payout for Staff Member #1799 in the amount of \$9,427.11 (24.5 days at a daily rate of \$384.78 per day).
18. Approval of District’s Fire Drill and On-Roll Reports - Upon the recommendation of the Chief School Administrator, the Board of Education approves the Fire Drill and On-Roll Reports for the month of June 2017, as per the attached.
19. Approval of Appointment of Interim Business Administrator/Board Secretary - Upon the recommendation of the Chief School Administrator, the Board of Education approves the appointment of Joseph Bellino as the Interim Business Administrator/Board Secretary for the Town of Boonton Public School District for the period July 1, 2017 through July 31, 2017 at an hourly rate of \$90.00 not to exceed \$540.00 per day.
20. Approval of Appointment of Business Administrator/Board Secretary - Upon the recommendation of the Chief School Administrator, the Board of Education approves the appointment of Steven Gardberg to the position of Business Administrator/Board Secretary at a salary of \$135,000.00, pro-rated from August 1, 2017 for the 2017-2018 school year.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. Katsakos, Mrs. LeFebvre, and Mrs. Recchia. Mr. Gibbons voted yes to all except No on 20. Mrs. Chapman was absent.

### **BUSINESS ADMINISTRATOR’S REPORT**

Business Administrator, Michael Neves, thanked the Board for their support during his tenure with the district.

## **OPERATIONS**

Mr. Geslao updated the Board on the committee's recent meeting. Mr. Geslao commented on the Phase III playground plan for John Hill School and that fencing would be addressed at School Street School.

On a motion by Mr. Geslao and seconded by Mrs. Glosinski, the following motion was presented for approval: (XI.D.1 through XI.D.22).

1. Approval of Bills List – Moved that the Board of Education approves the June 26<sup>th</sup>, 2017 bills list of \$241,601.00 and that a copy of each be attached to the minutes.
2. Approval of Check Register – Moved that the Board of Education approves the June 13<sup>th</sup>, 2017 check register of \$3,894.33 and that a copy be attached to the minutes.
3. Approval of Payroll Related Expenses – Moved that the Board of Education approves the June 15<sup>th</sup>, 2017 Payroll in the total amount of \$975,828.11 Board Share FICA in the total amount of \$30,990.24 and State Share FICA in the total amount of \$41,345.95.
4. Approval of Payroll Related Expenses – Moved that the Board of Education approves the June 21<sup>st</sup>, 2017 Payroll in the total amount of \$749,529.79 Board Share FICA in the total amount of \$13,355.00 and State Share FICA in the total amount of \$41,665.73.
5. Approval to Establish and/or Deposit into Certain Reserve Accounts at Year End  
Moved that the Board of Education approves to establish and/or deposit into capital reserve accounts at year end as follows:

**WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Boonton Board of Education wishes to deposit anticipated current year surplus into both a Capital Reserve, Tuition Reserve and Maintenance Reserve, account at year end, and

**WHEREAS**, the Boonton Board of Education has determined that up to \$400,000.00 each is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Boonton Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

5. Approval of 2017/18 Anticipated Contracts - Pursuant to PL 2015, Chapter 47 the Boonton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education in 2016/2017. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. (List of contracts on file in the Business Office)
6. Approval of Joint Purchase Agreement – Moved that a joint purchasing agreement with New Jersey Schools Insurance Group (NJSIG) for the purchase of insurance and risk management services as per N.J.S.A. 18A:18B-1 be approved for a three year period beginning 7/1/17 and ending 7/1/2020 as per the attached.
7. Approval of Renewal of Health Service Insurance Provider Agreement – Moved that the Board of Education approves the renewal of the health service insurance agreement with Horizon Blue Cross/Blue Shield of New Jersey for the period from 7/1/17 – 6/30/18.
8. Approval of Renewal of Contract – Moved that the Board of Education approves the renewal of the contract with Effective School Solutions of Summit, NJ, to provide therapeutic mental health services for the 2017-2018 school year at an annual rate of \$342,700.00 payable in ten monthly installments beginning 9/1/17.
9. Approval of Professional Services Contract Purchase - Moved that the Board of Education approves the award of construction administration and observation services for the Safe Routes to School project at John Hill School to Suburban Consulting Engineers, Inc., of Flanders, NJ, as per the attached proposal (SCE-P09454.011).
10. Approval of Service Agreement – Moved that the Board of Education approves the service agreement with AC Daughtry Security Systems of Montville, NJ, to provide monitoring of fire system and lease of AES wireless communicator at Boonton High School at a cost of \$503.40 annually (\$41.95 per month), for the 2017/18 school year.
11. Approval of Service Agreement – Moved that the Board of Education approves the service agreement with Protective Measures Security an Fire Systems of Denville, NJ, to central station monitoring of the Security Alarm System at School Street School at a cost of \$256.20 annually (\$21.35 per month), for the 2017/18 school year.
12. Approval of a Service Contract – Moved that the Board of Education approves the contract with Waste Management of Phoenix, AZ, for trash and recycling pickup at four locations during the 2017-2018 school year at a cost of \$2094.70 monthly.

13. Approval of Electronic Banking Resolution – Moved that the Board of Education approves an Electronic Banking Resolution with Lakeland Bank authorizing Robert Presuto, Superintendent, to facilitate electronic banking services as per the attached.  
**RESOLVED**, that the Boonton Board of Education shall from time to time enter into such agreements with Lakeland Bank as any person(s) names below deems appropriate to facilitate Electronic Banking services for the management of the Entity’s cash resources.
14. Approval of Sale of Fixed Assets - Moved that the Board of Education approves sale of fixed assets as set forth below for a total of \$6,001.84 through the website [www.govdeals.org](http://www.govdeals.org) .

Description	Sold \$	GovDeals Fee	Net
Toro Line Painter	\$400.00	-\$30.00	\$370.00
Track & Field Pads	\$365.00	-\$27.37	\$337.63
Trailer	\$430.00	-\$32.25	\$397.75
Toro Groundsmaster 322-D Riding Mower	\$684.00	-\$51.30	\$632.70
2000 Dodge Ram 2500	\$3,520.00	-\$264.00	\$3,256.00
ExMark Riding Mower	\$1,030.01	-\$77.25	\$952.76
Sumner Z150 Mechanical Lift	\$60.00	-\$5.00	\$55.00

15. Approval of Facilities Use Fees – Moved that the Board of Education approves the following facilities use fees from July 1, 2017 through June 30, 2018:

Description	Building	Class D* & E*	Class F*
Auditorium	HS	\$500	\$875
Multipurpose	SSS	\$320	\$560
	JHS	\$320	\$560
Gym	HS	\$500	\$875
	HS auxiliary	\$250	\$425
	JHS	\$250	\$425
Classroom	HS, JHS, SSS	\$75	\$125
Cafeteria	HS	\$350	\$600
Cafeteria-Kitchen	HS, JHS, SSS	\$250	\$425
Fields	Fireman’s field, JHS upper #1, upper #2, lower	\$200	\$350
	SSS	\$150	\$250
Fields (con’t)	HS Wiggins	\$500	\$875
	HS Wiggins field lights	\$300	\$525
	HS varsity or JV baseball	\$275	\$475

	HS track (1)	\$200	\$350
	HS concession stand	\$50	\$85
	Security fees	\$20/hour	\$20/hour
	Lights at fields/track	\$10/use	\$10/use
Tennis Court		\$150	\$275
Locker rooms	HS	\$100	\$175
	JHS	\$50	\$85
Parking lot (separate use)		\$50	\$50
Water spicket (car washes)		\$50	\$50

\* Class D – This classification shall include Community organizations when the requested use is for charitable, civic, social, educational, or recreational purposes, i.e., Boonton Recreation, CYO.

\* Class E – This classification shall include Community businesses when the requested use of facilities is for charitable, civic, educational, or recreational purposes.

\* Class F – This classification shall include all others, i.e. out-of-community, profit-making.

16. Approval of Custodial/Maintenance Use Fees – Moved that the Board of Education approves the following facilities use fees from July 1, 2017 through June 30, 2018:

<b>Custodial Fees:</b>		<b>Per Hour</b>
Monday – Saturday	Time and one half	\$ 39.89
Sundays	Double Time	\$ 53.18

**Maintenance (Grounds) Costs:**

Monday – Saturday	Time and one half	\$ 55.98
Sundays	Double Time	\$ 74.64

**Field Costs – Striping:**

Football Field	Includes labor and line paint	\$787.00
Lacrosse Field	Includes labor and line paint	\$270.00
Soccer Field	Includes labor and line paint	\$270.00
Baseball Field	Includes labor and line paint	\$270.00
Softball Field	Includes labor and line paint	\$270.00

**Chair Set Up:** Determined by actual costs of custodial time

**Table Set Up:** Determined by actual costs of custodial time

**Cafeteria Staff:** To be determined per event

*PLEASE NOTE: Custodial fees must be calculated on a MINIMUM of four (4) hours per contract requirements.*

17. Authorization to Cancel Checks – Moved that the Board of Education approves the authorization of the Business Administrator to cancel checks at Lakeland Bank, as per the following:

<b>BHS Athletic Checks to Cancel</b>			
<b>Check #</b>	<b>Date</b>	<b>Amount</b>	<b>Issued to</b>
142	10/21/16	60.00	Eric Nellessen
327	2/8/17	58.00	Phil Gatti
331	2/14/17	79.00	Victor Viscomi
338	2/21/17	79.00	Norbert Wnuk

18. Approval of Proposal – Moved that the Board of Education approves the proposal # 2593 V1 / E-Rate 470 #170047296 from Promedia Technology Services, Inc. of Little Falls, NJ, to provide network upgrades at Boonton High School, inclusive of all equipment, project engineering, and installation, at a cost of \$126,722.63, per New Jersey's NASPO ValuePoint Contract #87720.

19. Approval of Employee Travel and Related Expense Reimbursements - **WHEREAS**, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

**WHEREAS**, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

**RESOLVED**, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Balaban, Lane	09/29/17	2017 Annual School Counselor Conference, Edison, NJ	\$99	\$24.19
Balaban, Lane	10/19/17	HESAA Financial Aid Workshop, Jersey City, NJ	\$0	\$16.37
Boehmer, Robbin	05/16/17 – 06/29/17	Mileage to Lakeland Bank, Boonton, NJ	\$0	\$9.67
Boehmer, Robbin	06/28/17	Meeting with Treasurer, Woodbridge Twp., NJ	\$0	\$22.13
Davidson, Robert	07/06/17 to 07/08/17	Creative Technologies Bootcamp, Columbia University, New York	\$650	Mileage - \$67.58 Tolls - \$45 Estimated Parking - \$150
Foster, Mary	07/20/17	ETTC Google Educator Workshop, West Orange, NJ	\$65	\$0
Kumar, Nancy	06/26/17	Screencastify Educator Workshop, West Orange, NJ	\$65	\$0
Kumar, Nancy	07/18/17 & 07/18/17	ETTC Google Educator Bootcamp, West Orange, NJ	\$200	\$0
Presuto, Robert	07/20/17	FY 2018 ESSA Grant Application Workshop, Scotch Plains, NJ	\$0	\$15.52
Sorochynskyj, Judy	06/23/17	Mentor Training, Branchburg, NJ	\$0	\$18.91
Sorochynskyj, Judy	07/10/17	AchieveNJ Regional Workshop, Lyndhurst, NJ	\$0	\$15.13
Sorochynskyj, Judy	08/21/17 & 08/24/17	FEA Inquiry-Based Approach -Data Analysis, Monroe Twp, NJ	\$350	\$34.16

20. Approval of Board Member Travel and Related Expense Reimbursements  
**WHEREAS**, the attendance at stated function is hereby supported by the Board of Education as work related and within the scope of the Board responsibilities of the attendee; and

**WHEREAS**, the attendance at the function is hereby supported by the Board of Education as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent; and

**WHEREAS**, the travel and related expenses particular to attendance at this function may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, that the board finds the travel and related expense and the excess expenses, if indicated, particular to attendance at this previously approved function either necessary and/or unavoidable, be it

**RESOLVED**, that the travel and related expense, and any indicated excess, are justified and therefore reimbursable.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
LeFebvre, Irene	10/23/16 to 10/26/16	NJSBA 2017 Workshop, Atlantic City, NJ	\$300.00	Mileage - \$83.70 Tolls - \$20.00 Parking - \$100.00 Meals - \$224.00

21. Approval of Use of Facilities – Moved that the Board of Education approves the use of District Facilities to organizations, provided all required documents are submitted:

June 26<sup>th</sup>, 2017

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Permit #	Requested by / Facility / Dates
16/17-0102	Boonton Parks & Recreation – Outdoor Movie Night John Hill School – Outdoor Upper Field, bathrooms (Gym in case of Rain) Thursday June 29 <sup>th</sup> , 2017 <b>(5:00 PM – 10:30 PM)</b>
17/18-0004	Boonton Youth Lacrosse (Hills & Valley) – LAX Summer practice/games Fireman’s Field Wednesdays - June 28 <sup>th</sup> to Aug 2, 2017(Thursday for rain date) (6:30 PM – 8:00 PM)

**ABOVE PERMITS ARE PENDING BUILDING ADMINISTRATION  
FINAL APPROVAL**

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Geslao, Mrs. Glosinski, Mrs. Katsakos, and Mrs. Recchia. Mr. Ezzi voted yes to all except No on 18. Mr. Gibbons vote yes to all except No on 18. Mrs. LeFebvre voted yes to all and abstained on 18. Mrs. Chapman was absent.

**POLICY**

On a motion by Mr. Cartelli and seconded by Mr. Geslao, the following motion was presented for approval: (XI.E.1. through XI.E.14).



1. Approval of Final Reading of Revisions to Policy & Regulation #1240 – Evaluation of Superintendent - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy & Regulation #1240, as per the attached.
2. Approval of Final Reading of Policy #1511 – Board of Education Website Accessibility - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of Policy #1511 – Board of Education Website Accessibility, as per the attached.
3. Approval of Final Reading of Revisions to Policy & Regulation #3126 – District Mentoring Program - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy & Regulation #3126 – District Mentoring Program, as per the attached.
4. Approval of Final Reading of Revisions to Policy & Regulation #3221 – Evaluation of Teachers - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy & Regulation #3221 – Evaluation of Teachers, as per the attached.
5. Approval of Final Reading of Revisions to Policy & Regulation #3222 - Evaluation of Tenured Teaching Staff Members, Excluding Teachers & Administrators - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy & Regulation #3222 – Evaluation of Tenured Teaching Staff Members, Excluding Teachers & Administrators, as per the attached.
6. Approval of Final Reading of Revisions to Policy & Regulation #3223 - Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy & Regulation #3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals, as per the attached.
7. Approval of Final Reading of Revisions to Policy & Regulation #3224 – Evaluation of Principals, Vice Principals, and Assistant Principals - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy & Regulation #3224 – Evaluation of Principals, Vice Principals, and Assistant Principals, as per the attached.
8. Approval of Final Reading of Revisions to Policy & Regulation #3240 – Professional Development for Teachers and School Leaders - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy & Regulation #3240 – Professional Development for Teachers and School Leaders, as per the attached.

9. Approval of Final Reading of Revisions to Policy & Regulation #5610 – Suspension - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy & Regulation #5610 – Suspension, as per the attached.
10. Approval of Final Reading of Revisions to Policy #5620 – Expulsion - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy #5620 – Expulsion, as per the attached.
11. Approval of Final Reading of Policy & Regulation #7424 – Bed Bugs - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy & Regulation #7424 – Bed Bugs, as per the attached.
12. Approval of Final Reading of Policy #7461 – District Sustainability Policy - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of Policy #7461 – District Sustainability Policy, as per the attached.
13. Approval of Final Reading of Revisions to Policy #8505 – Local Wellness Policy/Nutrient Standards For Meals & Other Foods - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of Revisions to Policy #8505 – Local Wellness Policy/Nutrient Standards For Meals & Other Foods, as per the attached.
14. Approval of Final Reading of Revisions to Policy #8550 – Unpaid Meal Charges/Outstanding Food Services Charges - Upon the recommendation of the Chief School Administrator, the Board of Education approves the final reading of revisions to Policy #8550 – Unpaid Meal Charges/Outstanding Food Services Charges, as per the attached.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. LeFebvre, and Mrs. Recchia. Mrs. Katsakos voted yes to all except No on 11. Mrs. Chapman was absent.

### **REPORTS FROM BOARD REPRESENTATIVES**

HS Committee – None

Communications – The Board discussed possible changes in the state funding formula.

ESC – None

MCSBA – None

NJSBA – None

**OPEN PUBLIC COMMENT**

John Ackus expressed concern of the windscreen removal at the high school tennis courts.

Elaine Doherty thanked Mr. Neves for his efforts in the affairs of the District.

Steve Bossen commented on the following.

- Thanked the Board for their work over the last school year.
- Inquired to the start of the security vestibule at John Hill School. Mr. Geslao addressed the question.
- Expressed desire that parents have more input into the evaluation of the performance at John Hill School. Mr. Presuto addressed the question.
- Expressed dissatisfaction in the annual request of supplies for students from parents.
- Expressed concern that substitute teachers were not providing instruction to students. He viewed the current use of substitutes as lost instructional days.

**DISTRICT WIDE HIB REPORT**

On a motion by Mr. Cartelli and seconded by Mr. Ezzi, the Board agrees to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints:

- JHS #28 – Non Confirmed
- JHS #29 – Non Confirmed
- JHS #30 – Confirmed

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. Katsakos, Mrs. LeFebvre, and Mrs. Recchia. Mrs. Chapman was absent.

**OTHER BUSINESS OF THE BOARD**

Mrs. Gloshinski commented on the vacant board seat and pending board elections in November.

Mrs. LeFebvre reminded the Board to complete the Superintendent's evaluation and to think of dates for a potential Board retreat during the summer.

Mr. Cartelli thanked Jason Klebez for a wonderful graduation ceremony.

**EXECUTIVE SESSION**

On a motion by Mr. Cartelli and seconded by Mrs. Recchia, the following motion was presented for approval to enter Executive Session at 9:10 PM:

**BE IT RESOLVED**, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

**BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

**BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

#### ACTION WILL NOT BE TAKEN

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. Katsakos, Mrs. LeFebvre, and Mrs. Recchia. Mrs. Chapman was absent.

Having no further business in closed executive session, a Motion was made by Mrs. LeFebvre and seconded by Mrs. Recchia, to adjourn executive session at 10:25 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. Katsakos, Mrs. LeFebvre, and Mrs. Recchia. Mrs. Chapman was absent.

#### **ADJOURNMENT**

Having no further business to be brought before the Board, a motion was made by Mr. Ezzi, seconded by Mr. Gibbons to adjourn at 10:26 P.M.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. Katsakos, Mrs. LeFebvre, and Mrs. Recchia. Mrs. Chapman was absent.

Respectfully Submitted,

Michael S. Neves

Board Secretary

BOARD APPROVAL: July 24, 2017