

TOWN OF BOONTON PUBLIC SCHOOLS  
436 Lathrop Avenue  
Boonton, NJ 07005

March 27, 2017

A regular meeting of the Town of Boonton Board of Education was held at Boonton Board of Education Annex Building, 436 Lathrop Avenue, Boonton, New Jersey and was called to order at 7:30 PM by the Board Secretary, Mr. Michael S. Neves.

Mr. Neves read the following statement:

This is the March 27, 2017 meeting of the Boonton Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided as follows: Notice was served on January 7, 2017 to the Daily Record and the Citizen, and also distributed to The Neighbor News, the Boonton Town Clerk, and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

The following members were present on the call of the roll, Mr. Christopher Cartelli, Mrs. Sonja Chapman, Mr. Robert Ezzi, Mr. Joseph Geslao, Mrs. Linda Glosinski, Mr. John Gibbons, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mrs. Debra Recchia, and Mr. Robert Siciliano. Also present were Mr. Robert Presuto, Superintendent and Mr. Michael Neves, School Business Administrator/Board Secretary.

**EXECUTIVE SESSION**

On a motion by Mrs. Recchia and seconded by Mrs. Katsakos, the following motion was presented for approval to enter Executive Session at 7:35 PM:

**BE IT RESOLVED**, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

**BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

**BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

**ACTION WILL BE TAKEN**

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mr. Gibbons, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano.

Having no further business in closed executive session, a Motion was made by Mr. Siciliano and seconded by Mrs. Recchia, to adjourn executive session at 8:00 PM and return to open session.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mr. Gibbons, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano.

The Board reconvened in open session at 8:00 PM.

The Board gave their Pledge of Allegiance to the Flag.

### **CORRESPONDENCE**

The Board received two correspondences which were addressed in executive session.

### **LIAISON REPORTS**

John Hill School – Turner Brennan updated the Board on activities and fund raising efforts of the school.

Mr. Presuto commented and thanked the students for their participation in the recent science fair.

Boonton High School – Saadet Ceynek updated the Board on activities and fund raising efforts of the school.

Parent-Teacher Association (PTA) K-8 – Nicole Cechony updated the Board on activities and fund raising for the Association.

Home School Association 9-12 – Ms. Gabrielle Bohon updated the Board on activities and fundraisers of the organization. Scholarship applications are available through the Association.

Board of Aldermen Representative – Alderman Scott Minter updated the board on the town's budget process. The budget proposed is inclusive of the 1.76% tax levy increase. The Town's planner apprised the Alderman of a new project being considered near the Avalon Bay project. Similar to Avalon Bay, the developer is seeking PILOT funding as part of their development plan. Mr. Minter invited the Board and the public to participate in the upcoming meetings.

Mr. Presuto applauded the Mayor and Alderman for the organization of the Town's 150<sup>th</sup> celebration.

### **CHANGE THE ORDER OF THE DAY**

On a motion by Mr. Cartelli, seconded by Mrs. Glosinski, and with all in favor, order of the day was approved.

## **MINUTES**

On a motion by Mr. Cartelli, seconded by Mrs. Katsakos, the Board accepts the following minutes from the previous session:

Accept the minutes of the following:

- a. Regular and Executive session March 13, 2017

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano. Mrs. Glosinski abstained.

## **PUBLIC COMMENT ON AGENDA ITEMS**

Mr. Steve Bossen inquired as to the purpose of the Operations Committee Motion for the award of a contract for upgrades to the high school's food serving line. Mr. Neves addressed the question.

## **SUPERINTENDENT**

- Mr. Presuto updated the Board and the public that all snow days have been used.
- Mr. Presuto updated the Board on student attendance which is one of the superintendent goals.
- Mr. Presuto recognized the middle school basketball team for their success this year. Dr. Caruso, Mrs. Brogan, Mr. Hughen and Mr. Nash were present to assist in recognizing students.

## **ADMINISTRATION**

Mrs. Siciliano updated the Board on their recent meeting.

On a motion by Mrs. Mr. Siciliano, seconded by Mr. Geslao, the following motions were presented for approval: (XI.B.K-8.1 through XI.B.K-8.4)

### **K-8 Issues**

1. Approval of Homework Club Advisor Substitute – Upon the recommendation of the Chief School Administrator, the Board of Education approves Lisa Meehan as a Homework Club Advisor Substitute at John Hill School, at a rate of \$30.00 per hour for the 2016-2017 school year, with the schedule to be determined based on student enrollment.

2. Approval of Bridges to Learning After School Teacher Substitute – Upon the recommendation of the Chief School Administrator, the Board of Education approves Daniel Van Wert as a Bridges to Learning After School Teacher Substitute at the Early Childhood Learning Center at School Street School and John Hill School at a rate of \$30.00 per hour, for the remainder of the 2016-2017 school year.
  
3. Approval of Appointment of Non-Certified Staff Member - Upon the recommendation of the Chief School Administrator, the Board of Education approves Marianne Dorer to the position of Paraprofessional, John Hill School, at a salary of \$30,526.00 (Step 1) pro-rated from March 27, 2017 for the remainder of the 2016-2017 school year.
  
4. Approval of Long-Term Leave Replacement Teacher - Upon the recommendation of the Chief School Administrator, the Board of Education approves Stephen Petonak as a non-tenured track long-term leave replacement Physical Education Teacher at John Hill School, at a salary of \$53,457 (Step 1 BA), pro-rated from March 31, 2017 for the remainder of the 2016-2017 school year.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano.

On a motion by Mr. Siciliano, seconded by Mr. Cartelli, the following motions were presented for approval: (XI.B.K-12.1 through XI.B.K-12.13)

The Board recognized those that volunteer their time for the benefit and achievement of Boonton students.

#### K-12 Issues

1. Approval of ELA Department Overnight Field Trip – Upon the recommendation of the Chief School Administrator, the Board of Education approves the ELA Department overnight Field Trip to England, Ireland and Wales from June 25, 2018 through July 3, 2018 for Grades 9-12.
  
2. Approval of Field Trips – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destinations for the 2016-2017 school year:

<u>Group</u>	<u>Destination</u>
Grades 9-12	Dorney Park
Grades 9-12 (CBI)	Berkeley College
Gateway Academy	Seton Hall
Grade 11 Wrestling Team	Cara Bianca (Oakridge) Morris County Luncheon

3. Approval of Long-Term Leave Special Education Teacher - Upon the recommendation of the Chief School Administrator, the Board of Education approves Allison Creedon as a non-tenured track long-term leave replacement Special Education Teacher at Boonton High School, at a salary of \$60,082 (Step 6/MA), pro-rated from April 17, 2017 for the remainder of the 2016-2017 school year.

4. Approval of District-Wide Volunteers – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following to serve as district-wide volunteers for the 2016-2017 school year:

Christina Ferraro	Vanessa Rojas	Stephen Young
Brenda Lee Young	Aisha McGregor	Matthew Myers
John Tucker	Crystal Davis	Beth Johnson
Michael Watts	Zofia Dymnicki	John D’Angelo
Suzzeth Perez	Aspasia Fritschie	

5. Approval to Revise Gateway Academy Mentor List and Stipend Payments- Upon the recommendation of the Chief School Administrator, the Board of Education approves to revise the Gateway Academy Mentor stipend list and payments as follows for the 2016-2017 school year:

Beth Wilson, previously approved to receive \$2,100.00 (1/2 stipend for the 2016-2017 school year) to receive a total stipend of \$105.00 for the month of April 2017 and add Diana Callahan and Edward Haddad to the mentor list to replace Beth Wilson for the second half of April to receive \$52.50 each for April and \$105.00 each for May and June 2017.

6. Approval to Revise Stipend Payment for Coach - Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the stipend payment for Reid Doney, Assistant Wrestling Coach, Boonton High School to \$4,537.00 (Step 1), pro-rated from January 28, 2017 for the 2016-2017 school year.

7. Approval of Hours for Aide Services – Upon the recommendation of the Chief School Administrator, the Board of Education approves Gregory LaPointe to assist and supervise Boonton High School Student State ID# 4879134120-Boonton, for the 2016-2017 Boonton High School Baseball season, at a rate of \$23.95 per hour not, not to exceed 200 hours shared with Al Bellini.

8. Approval of Hours for Aide Services - Upon the recommendation of the Chief School Administrator, the Board of Education approves William McKenzie to assist and supervise Out of District Student State ID#8409507387-Lincoln Park, for the 2016-2017 Boonton High School track season, at a rate of \$25.45 per hour, not to exceed 160 hours shared with Matthew Voswinkel and Robert Davidson.

9. Approval of Home Instruction – Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction services for Student State ID# 9542032496-Lincoln Park, for up to 10 hours per week from 3/17/2017, at a rate of \$30.00 per hour to be provided by PESI.
10. Approval of Home Instructors - Upon the recommendation of the Chief School Administrator, the Board of Education approves Michelle McBride and Stephen Young to provide home instruction during the 2016-2017 school year at a rate of \$30 per hour.
11. Approval of Policies and Procedures for Eligibility Under Part B of the IDEA Statement of Assurance for 2016-2017 School Year - Upon the recommendation of the Chief School Administrator, the Board of Education approves the Policies and Procedures for Eligibility Under Part B of the IDEA Statement of Assurance for the 2016-2017 school year, as per the attached.
12. Approval of Ratified Agreement Between the Boonton Administrator's Association and the Boonton Town Public Schools - Upon the recommendation of the Chief School Administrator, the Board of Education approves the Ratified Agreement between the Boonton Administrator's Association and the Boonton Town Public Schools covering the period of July 1, 2016 through June 30, 2019 including the Memorandum of Agreement per the attached.
13. Approval of Addition(s) to Substitute List – Upon the recommendation of the Chief School Administrator, the Board of Education approves the following addition(s) to the 2016-2017 substitute list:

Substitute Teacher/Aide (County)  
Saima Hashmi

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Gloshinski, Mr. Gibbons, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano.

### **BUSINESS ADMINISTRATOR'S REPORT**

Mr. Neves updated the Board on the following:

- The Safe Routes to School bids were opened. A motion to accept the lowest bidder is on the Operations motions.
- The Food Service Management RFP was opened. A motion to accept the lowest proposal is on the Operations motions.
- Tentative budget was submitted to the Morris County Superintendent of School's office. Public hearing for final budget is scheduled for April 24, 2017.

## OPERATIONS

Mr. Geslao updated the Board on the recent meeting. Minutes of the meeting will be circulated to the Board. Mr. Geslao recognized and thanked the Banks family for their establishment of a scholarship to benefit the students of Boonton Town.

On a motion by Mr. Geslao and seconded by Mr. Cartelli, the following motions were presented for approval: (XI.D.1 through XI.D.10).

1. Approval of Bills List – Moved that the Board of Education approves the March 27<sup>th</sup>, 2017 bills list of \$827,062.22 consisting of \$801,296.00 from the General Fund, \$23,419.77 from Cafeteria account, and \$2,346.45 from the Bridges account and that a copy of each be attached to the minutes.
2. Approval of Payroll Related Expenses – Moved that the Board of Education approves the March 15<sup>th</sup>, 2017 Payroll in the total amount of \$794,788.14 Board Share FICA in the total amount of \$16,235.58 and State Share FICA in the total amount of \$42,309.25.
3. Approval of February Transfer Reports – Moved that the Board of Education approves the Transfer Reports for the month ending February 28, 2017, and that a copy be attached to the minutes.
4. Acceptance of Food Service Management Proposal –  
**BE IT RESOLVED**, that the Boonton Board of Education accepts the Food Service Management proposal from The Pomptonian, Inc. of Fairfield, NJ, and rejects the proposal from The Nutrition Group of Irwin, PA, for the food service operation for 2017-2018. The Boonton Board of Education approves the contract which contains the following language regarding management fee and guarantee:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$.0995 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The ~~LEA-SFA~~ guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (~~breakfast, lunch and after school snack meals~~identified in Section A,2) served and meal equivalents. The number of ~~School Breakfast Program, After School Snack Program, and National School Lunch program reimbursable~~ meals served to the children shall be determined by actual count. Cash receipts, other than from ~~Sales of National Lunch Program and School Breakfast Program meals and After School Snack Programs~~sales of reimbursable program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.0995 will be multiplied by total meals.

The FSMC guarantees the LEA a minimum profit of ten thousand dollars (\$10,000.00) for school year 2017-2018.

5. Approval of Substitute Service Contract – Moved that the Board of Education approves The Substitute Service, LLC of Florham Park, NJ, to provide substitute placement services for the 2017/2018 school year at a rate of \$8,408.84.

6. Approval to Renew Agreement with Phoenix Advisors – Moved that the Board of Education approve entering into an agreement with Phoenix Advisors, LLC of Bordentown, NJ, for continuing disclosure agent services and independent registered municipal advisor of record in the amount of \$850 for the 2017/18 school year.

7. Authorization to Establish Scholarships – Moved that the Board of Education authorize the establishment of two multi-year scholarships in the amount of \$250 per year as requested by the Banks Family under the criteria outlined in the attached letter by reference.

8. Approval of Construction Project Bid Award  
**WHEREAS**, on March 9, 2017 the Boonton Board of Education conducted a public bid opening for the award of The Safe Routes to School Improvements at John Hill School project which yielded the following for consideration:

<b>Contractor</b>	<b>Base Bid</b>
Your Way Construction, Inc.	\$255,842.00
D&L Paving Contractors, Inc.	\$279,390.00
JC Landscape Construction & Management Co., Inc.	\$342,643.13
Zuccaro Inc.	\$343,100.00

and;

**WHEREAS**, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

**NOW, THEREFORE BE IT RESOLVED**, that the Boonton Board of Education award the contract for the the Safe Routes to School Improvements at John Hill School project to Your Way Construction of Irvington, NJ, in the total contract lump sum of \$\$255,842.

9. Approval of Award of Contract - Moved that the Board of Education approve entering into a contract with GL Group, Inc. of Bloomingdale, NJ, for the award of The Boonton Kitchen Upgrades project (EDS17-005) at the base cost of \$79,660 and alternate #1 cost of \$15,000.



10. Approval of Employee Travel and Related Expense Reimbursements - **WHEREAS**, the following employees, are attending the conference, convention, staff training, seminar or workshop as indicated; and

**WHEREAS**, the attendance at the stated function was previously approved by the Chief School Administrator for the date as indicated on their completed Professional Absence Form, as being work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, the attendance at the function was approved as promoting the delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; be it

**RESOLVED**, that upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Michael Neves and finds the travel and related expense particular to attendance at the approved function necessary and/or unavoidable, and that the travel and related expense are justified and therefore reimbursable in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Registration Fee Paid by BOE	Mileage/ Tolls / Other
Boehmer, Robbin	5/6/17	NJASBO Pupil Transportation, Cranford, NJ	\$70	\$16.49
Boehmer, Robbin	5/13/17	NJASBO Core Curriculum Content Standards, Cranford, NJ	\$70	\$16.49
Boehmer, Robbin	Dec 2016 to Feb 2017	Travel to Lakeland Bank, Boonton, NJ	\$0	\$16.93
Boehmer, Robbin	1/25/17 2/3/17 2/15/17 3/6/17 & 3/16/17	Travel to Lincoln Park Board of Education, Lincoln Park, NJ	\$0	\$22.94
Coleman, Jennifer	02/27/17	NJ Special Education Summit, Newark, NJ	\$0	Parking - \$11.00
Nosal, Peter	5/24/17	Tri-State Project Based Learning Summit, Rutgers, Somerset, NJ	\$149	\$22.32
Presuto, Robert	5/17/17 to 5/19/17	NJASA Spring Leadership Conference, Atlantic City, NJ	\$525	Miles - \$84.32 Hotel - \$238.00 Food - \$185.00 Est. Parking -\$75 Est. Tolls - \$15 Est. Internet - \$25

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mr. Gibbons, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano.

**POLICY**- None

**REPORTS FROM BOARD REPRESENTATIVES**

HS Committee – None

Communications – None

ESC – None

MCSBA – Mrs. LeFebvre commented on the last meeting. She highlighted the presentation on the Payment in Lieu of Taxes (PILOT) program and a demographer presentation. Information will be circulated to the Board.

NJSBA – Board member orientation coming up in January.

**OPEN PUBLIC COMMENT**

Mr. Steve Bossen commented on the town's 150<sup>th</sup> celebration and thanked the Board for their support of the event. The town committee that organized the event may have left over funds and informed the Board that they would like to donate the balance in the form of scholarships to Boonton students. The Superintendent indicated he would follow up with the committee.

**EXECUTIVE SESSION**

On a motion by Mr. Cartelli and seconded by Mr. Geslao, the following motion was presented for approval to enter Executive Session 8:45 PM:

**BE IT RESOLVED**, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

- Personnel matters
- Current or Potential Litigation
- Matters of Attorney/Client Privilege

**BE IT FURTHER RESOLVED**, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required.

**BE IT FURTHER RESOLVED**, that private consideration is deemed required and is permitted because of the following noted exceptions set for the in the Open Public Meetings Act:

- Would constitute an unwarranted invasion of individual privacy.
- Related to investigation of violations or possible violations of the law.
- Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party.
- Falls within the attorney-client privilege and confidentiality is required.

## ACTION WILL BE TAKEN

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Gloshinski, Mr. Gibbons, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano.

Mr. Neves left executive session at 9:45 PM.

Having no further business in closed executive session, a Motion was made by Mr. Siciliano and seconded by Mrs. Recchia, to adjourn executive session at 10:20 PM. and return to open session.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Gloshinski, Mr. Gibbons, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano.

The Board reconvened in open session at 10:20 PM.

Mr. Neves was present.

### **DISTRICT WIDE HIB REPORT**

On a motion by Mr. Geslao and seconded by Mrs. Katsakos, the Board agrees to find the following HIB complaints as non-confirmed and affirms the recommendation of the Superintendent:

- BHS #5
- BHS #6
- BHS #7
- JHS #19

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano.

On a motion by Mrs. Chapman and seconded by Mrs. Gloshinski, the Board agrees to denial the appeal of HIB case BHS #3.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mr. Gibbons, Mrs. Gloshinski, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano.

### **OTHER BUSINESS OF THE BOARD**

Mr. Siciliano questioned if the John Hill School electronic sign could be used to advertise the police event scheduled for the upcoming weekend. The Superintendent addressed the question. The electronic sign is to be utilized only by the school/district as the number of requests otherwise might be large.

**ADJOURNMENT**

Having no further business to be brought before the Board, a motion was made by Mr. Gibbons, seconded by Mr. Ezzi to adjourn at 10:23 PM.

On roll call, the motion was approved. Voting yes were Mr. Cartelli, Mrs. Chapman, Mr. Ezzi, Mr. Geslao, Mrs. Glosinski, Mr. Gibbons, Mrs. Katsakos, Mrs. LeFebvre, Mrs. Recchia and Mr. Siciliano.

Respectfully Submitted,

Michael S. Neves

Board Secretary

BOARD APPROVAL: April 3, 2017